

FORSBROOK PARISH COUNCIL

MINUTES OF COUNCIL MEETING HELD ON MONDAY 18TH JULY 2011 AT BLYTHE BRIDGE AND FORSBROOK VILLAGE HALL.

MEMBERS PRESENT: Councillor Mrs. G. Burton (Chairman),
Councillor J. W. Cornwall,
Councillor Miss S. Farr,
Councillor Mrs. C. R. Hopley,

Councillor P. Jones,
Councillor Miss J. P. Morris,
Councillor A. J. Mould,
Councillor Mrs. P. Shufflebotham,
Councillor Mrs. N. A. Stanier,
Councillor A. E. Wilson,
Councillor B. Yates.

IN ATTENDANCE: County Councillor W. Day,
Mrs. C. J. Snape (Clerk),
Members of the public (2),

1. APOLOGIES FOR ABSENCE.

Apologies were received from Councillor F. J. Hopley and Councillor J. W. Burgess.

2. DECLARATIONS OF INTEREST.

Item	Member declaring interest	Nature of interest
SCC Rights of Way Issues Forsbrook Primary School	Councillor Mrs. P. Shufflebotham	Personal – Daughter employed by SCC in the Rights of Way Department. Member of Staff.
SCC Highway Issues	Councillor P. Jones	Personal – SCC Highway Officer Mary Anne Raftery – personal friend.

Standing Orders were suspended and the Chairman explained that only residents on the electoral register could raise issues.

3. OPEN SESSION.

3.1 Residents Issues.

No issues were raised by residents.

3.2 County Council Report.

County Councillor W. Day gave the following report:

Grass cutting of verges in the Parish.

Site visit undertaken by County Councillor W. Day and Highway Officer Rob Steele regarding a grass cutting complaint from resident Mr. Hamp. During the site visit it was concluded that the work was not up to standard. The contractors were asked to return and a second grass cut was carried out free of charge.

Vehicles parking on grassed open spaces that come under the ownership of Staffordshire County Council.

Staffordshire County Council is investigating if there is legislation to enable bollards or visible railings to be erected to deter parking on grassed open spaces. One problem area is the grassed open space adjacent to the Tesco roundabout, Uttoxeter Road, Blythe Bridge. County Councillor W. Day said that there was no money left in his Member's Initiative Scheme to contribute to the cost.

Letter from James Bailey, Staffordshire County Council regarding drains.

All members had been issued with a copy of the above prior to the Council meeting. A copy of the response is appended below for reference purposes.

“Thanks again for the recent communications in respect of the above. Both locations have now been initially investigated.

In respect of Caverswall Old Road near Heath House Farm I'm sure that you are already well aware that the road surface has two particular hollows. Within these hollows there are only a couple of gullies, which, given the surrounding environment, are particularly susceptible to silt build up resulting with localised flooding. Arrangements have now been made to undertake a specific cleansing of these 'trouble spot' gullies and to check the general operation of the carrier drainage system in the area. Longer term the aim is to increase the frequency of routine cleansing at trouble spots like these, perhaps by reducing the frequency of cleansing at less troublesome locations, in order to reduce the likelihood of blockages occurring.

In respect of the junction of Uttoxeter Road and Stallington Lane there may be an outfall issue as the carrier pipe appears to run to the brook at the western end of the shops near the post office and there really is not a great deal of fall for the system to be able to cope with excessive rainfall events. Arrangements are now in hand to check the local gullies, carrier drain system and outfall for overall function and capacity.

Although not mentioned in your letter the initial site inspection did also reveal clear evidence that the drainage system on Blythe Bridge Road had not coped well with a recent heavy rainfall event. This is a combined (foul/storm) system meaning that responsibility most likely rests with the water authority. However, we will investigate the general functioning of this system in association with our other works outlined above.

All of the above works will take place within the next 4-8 weeks and will help to provide more information on the condition of the gullies and associated drainage systems in the area. Mike Webb, who will be overseeing these operations, has kindly offered to feedback to you directly in due course. In the meantime if you are available to accompany Mike on a visit around the area to provide a helpful local insight in to the specific local nature and the extent of the problems mentioned in your letter please contact him directly on 01785 854888.

Thank you once again.”

Letter from David Greatbatch, Staffordshire County Council regarding outstanding highway issues.

All members had been issued with a copy of the above prior to the Council meeting. A copy of the response is appended below for reference purposes.

“Further to my earlier e-mail (dated 22 June) I wish to comment as follows in respect to the issues raised by the Parish Council.

Sunken road - junction with Uttoxeter Road/Cheadle Road - Nil 93994.

The Reactive Inspector visited the location on 28 March and photographed the cover such that the Network Inspector could identify if it was a Statutory Undertakers cover and which one. However the trail then goes cold and I have therefore requested that this report is reactivated (having previously been closed) such that the matter can be investigated again, monitored by myself.

Pot holes in general - Cheadle Road , Blythe Bridge and Forsbrook. Some have been dealt with but the ones referred to by Paul Quinton from Portland Drive up towards the Cemetery have not -N1085793.

Following this enquiry being logged (on 22 December 2010) the Reactive Inspector visited the location (on 24 December) and added a Work Instruction requesting repairs to all potholes. He acknowledged that some of the potholes already had work instructions for their repair. The system records that this work instruction has been completed. As you will be aware we had a large number of pothole repairs to undertake this past winter and I have no doubt that due to this number there will be locations which have been 'missed' or incorrectly logged as completed.

I believe the most appropriate action in this instance is to request a fresh visit to the location to identify those repairs which have not yet been undertaken and place a new Work Instruction as required. Therefore the new reference number for this location to be inspected (Cheadle Road , between Portland Drive and the cemetery) is N-11105421.

Footway surface adjacent to The Post Office/Chemist on Uttoxeter Road , Blythe Bridge -N1190093.

Following receipt of this report (logged on 1 February) the Reactive Inspector placed a Work Instruction on the system (on 1 February) for remedial works to be carried out. He requested an area of 18m² of footway be repaired (10metres in length x 1.8m wide - the footway width). To ensure no repair was carried out to the frontages of the properties he placed a note on the Work Instruction to highlight that these should not be repaired as part of this work. The system states the work as being completed on 10 February. If it is the case that the footway work was not carried out I would be grateful for confirmation of this such that I can identify why the system states it was. However if it is the frontages to the shops which are of concern these are not part of the adopted highway and not, therefore, maintained by us. Any concerns the Parish Council has with those areas should be addressed with the property owners.

Potholes/drains - Caverswall Road , Blythe Bridge – N1101868.

Following receipt of this report the Reactive Inspector placed a Work Instruction on the system for a temporary patch to be carried out approximately 20 metres from the junction of Uttoxeter Road . The instruction was placed on the system on 9 June and confirmed as completed on 15 June. There is no record of a Work Instruction for the emptying of gullies but I anticipate this due to the report mentioning previous reports so the Reactive Inspector would not duplicate a request already logged.

Dangerous trees overhanging the highway - Caverswall Old Road, Forsbrook - N1 198546.

This report appears to be in respect to a carriageway defect with no mention of a tree at least in the content of the report which I can see, which reads:

EMAIL DATED 25/04

COLLAPSE OF ROAD SURFACE - DANGEROUS FOR CARS HAVING TO PULL OVER

The Work Instructions placed following a visit by the Reactive Inspector (recorded as being entered on the system on 20 June) are for an emergency repair (which was logged as completed on 20 June) and a follow up, permanent, repair (which was logged as completed on 29 June).

A search of the system confirmed one report in respect to trees overhanging the highway along Caverswall Old Road, with the Work Instruction having been placed on the system after the emergency work to remove an overhanging branch had been completed on 24 June.

Dangerous potholes at the side of the highway - Caverswall Old Road, Forsbrook - Nil 198544.

There appears to have been some confusion as to the location report - initially the report was noted as being in Mill Road , Cheadle. The Reactive Inspector visited the location and noted that areas had been marked out for scheduled repairs. The caller subsequently rang for an update during which it was confirmed the defect was in Caverswall Old Road. The Reactive Inspector subsequently confirmed that work for this location had already been booked (on 20 June) via another report - I suspect that this is the report above.

Pavement surface - Eastbank Ride, Forsbrook and Cheadle Road from Portland Drive to Cemetery -Nil 99290.

*The reference given relates only to a comment regarding East Bank Ride as follows:
EASTBANK RIDE, FORSBROOK - THIS SHOULD BE ON YOUR SCHEDULE FOR RESURFACING*

This report was therefore closed by the Reactive Inspector by noting the need for the location to be considered for surface treatment in a future programme.

Bill, with regard to the latter, if you recall we had a site visit and David Greatbatch recognised work was required and said this would be considered after resurfacing of footways in Elmwood Drive .

As I trust you can appreciate many changes have taken place since the conversation mentioned (I am afraid I am unable to recall the detail of what was and was not said) and I can only confirm matters as they now stand. I have checked the programme of works for 2011-2012, 2012-2013 and the 2 to 5+ year list of works and there is no entry for the footways of Eastbank Ride or Cheadle Road (from Portland Drive to the cemetery). I have, however, mentioned these locations are of concern to the Parish Council to the Pavement Engineer (North) such that he can consider their priority along with the other locations already logged. Also with regard to Caverswall Old Road drainage issue you have received a copy of the letter we have-written to James Bailey and we are still awaiting a reply.

I must admit that I have not chased James regarding this issue and trust that it is a matter he has in hand.

I trust that the above information is of sufficient detail and helpfulness to be of assistance. I would add that where works have been identified as completed and I have not suggested reactivating the matter, should it be the case that the works have not been carried out please let me know and I will investigate the matter in more detail.

Many Thanks."

County Councillor W. Day reported that the highway maintenance team would be revisiting Cheadle Road to finish off the patching work. He also said that, as requested by the Parish Council he was convening a meeting with Highway Officers to enable them to discuss any highway concerns with Councillors and at that meeting the Parish Council could again suggest the need for the introduction of a yellow no waiting box at the Uttoxeter Road/Cheadle Road/Stallington Road junction together with reducing the width of the pavement adjacent to The Duke of Wellington to allow two way traffic to exit Cheadle Road and the removal of the parking bays opposite The Late Shop entrance. Any other highway suggestions/concerns can also be raised at the meeting.

Chairman Councillor Mrs. G. Burton asked County Councillor W. Day when the 'no waiting' in Stallington Road will be reinstated. He agreed to chase this up as a matter of urgency.

Standing Orders were reinstated.

4. INFORMATION AND REPORTS FROM REPRESENTATIVES ATTENDING 'OUTSIDE' MEETINGS'.

Councillor Mrs. P. Shufflebotham reported that she had attended a Playday Youth Support Group Meeting as they wish to use the recreation ground on 13th August 2011. If the Parish Council agree the recreation ground will be used for a penalty shoot out, tot shot (own goal posts will be used) and dog show run by Rogers Brock and Barker. No other activities will be held on the recreation ground. She said she had passed contact details on to the Youth Support Group of someone who may be able to help with a balloon shaping show but with regard to a 'fly over' these type of air displays had to be organised well in advance. The Youth Support Group will carry out litter collecting of the site afterwards. The Youth Support Group were also seeking financial assistance towards the event.

Councillor Mrs. C. Hopley said that because of lack of funding the proposed event had had to be scaled down. As was the case last year it was hoped to use the car park for the Fire Brigade Engine and Crime Prevention Vehicle (gates to be unlocked at 9.00am). The football pitch would also be taped off as well as the area where the dog show would take place. Table Top sales will be held in the Village Hall.

Chairman Councillor Mrs. G. Burton proposed that Forsbrook Parish Council waive the usual charge for the recreation ground by way of a financial contribution. **Agreed.**

She also asked members to consider whether they would be interested in holding a bric a brac table top sale in aid of charity and asked that they get back to her if they would like to help organise this.

**5. TO APPROVE DRAFT MINUTES OF:
Council Meeting of 20th June 2011.**

RESOLVED:

➤ **To approve and sign the minutes as a correct record.**

6. MATTERS ARISING FROM MINUTES.

Minutes dated 20th June 2011 – page 33 – agenda item 10.2.

St. Peter's Churchyard.

The response from Staffordshire Moorlands District Council that the contractors consider that the maintenance at the moment is considered acceptable other than the hedges, which are due to be cut shortly together with photographs taken by them on a recent site inspection were noted. They have asked if there are any specific concerns, which they need to investigate.

Chairman Councillor Mrs. G. Burton reported that she had checked the churchyard on 18th July 2011 and agreed that the contractors have made a good job.

It was **agreed** to ask SMDC the interval between cuts and whether or not the grass cuttings are removed.

Minutes dated 20th June 2011 - Page 35 – Agenda Item 11.4

Street Lighting adjacent to 62 Bridgwood Road, Blythe Bridge.

It was noted that the lantern that has been installed at the above site has been specially selected to meet the lighting levels that are required on the public highway and that the lighting unit will be tested as part of routine testing and if the light is found not to be meeting required lighting specifications, then only at that point will the unit be altered.

7. CLERK'S REPORT.

7.1 Agenda enclosures, correspondence outgoing and emails not detailed as separate agenda items were noted.

7.2 Dates of 'outside' meetings as follows were noted:

Staffordshire Parish Assembly – Thursday 28th July 2011 at 7.30 in the Council Chamber, Moorlands House, Leek.

7.3 The following circulation material was received and noted:

- NALC – Direct Information Service Issue 761 and 762.
- Rural Services Network – Weekly News.
- Staffordshire Wildlife Trust Newsletter – May 2011.
- Clerks & Councils Direct – July 2011.
- Campaign to Protect Rural England – Annual Report.

8. CORRESPONDENCE:

8.1 Wicksteed Leisure Limited – subject: Annual Play Equipment Safety Inspection.

It was noted that the above inspection will be due in August. The fee for Wicksteed to inspect all the equipment with accompanied inspection and risk assessment is £82.00.

RESOLVED:

- **To appoint Wicksteed Leisure to carry out the inspection.**

8.2 Rev. B. L. Whittaker – subject: Forsbrook Primary School.

It was noted that Rev. B. L. Whittaker has resigned from his post as School Board Governor for the above school.

RESOLVED:

- **To write and thank Rev. B. L. Whittaker for all his knowledge, experience and hard work that he has given to the School over many years.**

8.3 Staffordshire Parish Councils' Association – subject: Newsletter June 2011 (Copy distributed to all members)/Weekly Updates.

The above documents were received and noted. It was also noted that Motions for Debate at the 72nd Annual General Meeting and Conference on 5th November 2011 are required no later than 19th September 2011.

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8.4 The Local Government Boundary Commission – Electoral Review of Staffordshire: Draft Recommendations.

It was noted that a full copy of the above report is available on: www.lgbce.org.uk and comments on the report should be made by 1st August 2011.

8.5 To receive and note general correspondence and to agree action as required.

General:

There was no general additional correspondence to note.

Subject:

Email Exchanges:

Owl Online Watch
Staffordshire Police

Subject:

Crime incidents.

Report re damage to telephone kiosks.

Highlighting hot spot areas for anti social behaviour including drinking.

Abigail Wilkinson (Forsbrook District Councillor)

Dates of future Council meetings and details of web site.

John Brian (Past secretary to B.B. Football Team)

Thanks for support.

Mark Brian (Senior Football Team).

Unacceptable cleanliness of changing rooms.

(Note: They have promised to clean the changing rooms on 17th July 2011).

SMCVS

A further copy of the 'Expressions of Interest' bid for Communities Mean Business funding.

Staffordshire Moorlands District Council

Details of grants to pursue a neighbourhood project.

Environment Agency

Flood gate adjacent to Ashwood Grove, Blythe Bridge.

County Councillor W. Day

List of outstanding highway issues reported to SCC Highways Defects Team.

Community Council of Staffordshire

Details of proposed project to celebrate communities who pull together at times of adversity.

Staffordshire Moorlands District Council

Contact details for Parish Assembly Council representatives.

Staffordshire Moorlands District Council

Meeting links.

Staffordshire Moorlands District Council

Request for new litter bin adjacent to the bus shelter opposite Henry Rice's Garage.

Staffordshire County Council

Highway Defect reports:

Overgrown hedge adjacent to

Forsbrook Parish Cemetery (ref:

N11104676).

Mr. D. L. Higson

Staffordshire Parish Council's Association

Street light adjacent to 62 Bridgwood Road, Blythe Bridge (ref: 11104197 – see matters arising under minutes).

Copy of letter of objection sent to SMDC Planning Department regarding application 00215/OUT – 56 Cheadle Road, Forsbrook.

Details of re-run of 'Welcome New Councillor' courses together with CD which contains all the modules of the training, which can be made available to interested members.

Note: All correspondence/documents are made available to view on the evening of the Council Meeting or by prior arrangement with the clerk.

9. PLANNING.

9.1 Planning Applications:

00521/OUT – land adjacent to 11 Cypress Grove, Blythe Bridge – demolition of the existing garage to 11 Cypress Grove. The erection of two semi detached houses in the garden of 11 Cypress Grove. Formation of a revised plot boundary to 11 Cypress Grove (Outline).

Chairman Councillor Mrs. G. Burton read the following letter from Mrs. S. L. Durose, 5 Cypress Grove, Blythe Bridge, Stoke-on-Trent, ST11 9NQ.

"I am writing with Ref to proposal of two Semi-Detached houses. Location Land adjacent to 11 Cypress Grove, Blythe Bridge.

I/We the residents of Cypress Grove and other neighbours, residents in and around the area are asking for your support as we are objecting to the proposed build. Letters of objection are being sent to Town and Country Planning.

Important Pointers:

Floodplain. Brook running adjacent to garden in 11 Cypress Grove. The proposed build would reduce ability to soak up rainfall and increase the risk of surface run off. The site is located within Flood Zone 3.

Access to inspection sewage pipes is on site of 11 Cypress Grove for a number of properties in the area.

Inadequate Amenity Space as required by Staffordshire Moorlands District Council.

Highway Safety. Safety being paramount to the residents and children who live in and around the area. Inadequate access and parking provisions of the proposed build, extra volume noise from the heavy traffic would all add a greater risk.

Staffordshire Moorlands District Council has its full quota of housing in this area for the next ten years plus. New build and properties already for sale are plentiful to accommodate anyone wanting to move to Blythe Bridge.

In view of the objections I/we ask for your support to oppose the plans and fail to see how again they become viable after being refused and withdrawn on other occasions."

She said she had studied the plans in detail and gave the following brief summary:

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In April 2010 there was a 4th application for development on this land – erection of 2 semi detached dwellings (outline). The Parish Council wrote to SMDC Planning Dept reiterating the same concerns for the proposal and enclosed a copy of Council's letter of concern dated 17.02.09 regarding the third planning application.

Letter of 17.02.09 stated –

The above planning application is the third for this site. The first application was refused on grounds that the development was in a Flood Zone, inadequate private amenity space and over development of the plot.

The second application was withdrawn by the applicant.

Whilst the applicant has submitted a letter from the Environment Agency this is still development in a Flood Zone. The application is also not significantly different to the previous ones.

This fifth application which is before Council today is different in as much as an existing garage to 11 Cypress Grove is being demolished. However the only difference that has created is that the development is not now at an angle on the plot, it has straightened to provide a maintenance zone, an access that is required by the Environment Agency to the brook.

Councillor Mrs. G. Burton proposed writing a letter of concern to Staffordshire Moorlands District Council on the following grounds.

- It is still in a Flood Zone – No. 3.
- It constitutes Garden Grabbing.
- Tandem Development.
- Over Development of the Plot.
- Inadequate Private Amenity Space.
- Access is limited in part with shared access that will be provided for 11 Cypress Grove and Plot 2 with the other new dwelling having a direct vehicular access to the highway.

Agreed – together with requesting that this proposal goes before the Planning Applications Committee.

For reference purposes a copy of the letter the clerk has sent to Staffordshire Moorlands District Council is appended below:

“Members of Forsbrook Parish Council have studied the above proposals in detail and would like to raise the following concerns.

- 1) This is the fifth application for development on this site, the previous four having been refused or withdrawn. The only difference between this current application and previous applications is that the applicant proposes to demolish the existing garage to 11 Cypress Grove.
- 2) The site lies within Flood Zone 3 and the Environment Agency has stated that as the brook running adjacent to the plot is a designated main river of the Agency and they have permissive powers to undertake maintenance and or improvement works at this location, there must be no new build within the agreed easement and access to the watercourse along the easement provided must be readily available with no additional fences or gates constructed. This restriction obviously reduces the plot size considerably and if the brook is left unprotected it may raise safety issues for families with young children.

- 3) The Government is opposed to 'Garden Grabbing' for development.
- 4) The proposals are for a backland/tandem development.
- 5) There is insufficient private amenity space and the plot will be overdeveloped.
- 6) Access is totally inadequate for three properties.

In view of the above concerns and the representations made by several residents, could we please ask that this application goes before the Planning Applications Committee? “

9.2 Planning Approvals:

The following planning approval was noted:

00255/FUL – Blythe Bridge Mill, Stallington Road, Blythe Bridge – replacement of two storage buildings.

9.3 Planning Refusals:

There were no planning refusals to note.

9.4 Planning matters.

No planning issues were raised.

10. CEMETERY:

10.1 Cemetery Report.

Councillor Mrs. P. Shufflebotham, Chairman of the Cemetery Committee said she had no matters to bring to the attention of Council.

10.2 Quotation from Town and Country Services for weeding the new cemetery field.

It was **agreed** to accept the quote of £200 and to request that the work be undertaken as soon as possible.

10.3 Cemetery Issues.

Councillor J. W. Cornwall reported that visitors to the cemetery are leaving plastic bottles behind graves which during windy weather get blown around the cemetery.

11. ENVIRONMENT:

11.1 Environment Report.

Chairman Councillor Mrs. G. Burton (Chairman of the Environment Committee) gave the following report:

Junior Football Team.

The Junior Football Team will not be using the football facilities and changing rooms next season because they are unable to get sufficient players.

Telephone Kiosks – Blythe Bridge and Forsbrook.

The above kiosks were both damaged between 24th and 25th June 2011. The police have been informed and are examining the CCTV footage.

Bus Shelter, Uttoxeter Road, Blythe Bridge – adjacent to The William Amory School.

The two bus shelters, in the Parish, owned by SMDC, the above and the one opposite Travis Perkins have recently been re-painted but within days the above shelter was vandalised with graffiti, some in black pen but the majority scraped on exposing the bare metal. As this bus shelter is very well used we need to consult with SMDC to see what they can suggest to try and resolve this problem. Stripping the shelter back to metal and treating with an anti vandal paint may be an option.

Litter Issues

The amount of discarded litter around the Parish is increasing. On Friday 8th July our contracted SMDC litter officer collected rubbish for four hours, mainly around the centre of Blythe Bridge from the High School entrance to the Late Shop. He returned on Saturday 9th to complete his contractual hours, intending to cover the other areas in his schedule but had to revisit the same areas as Friday, collecting a further seven bags which consisted of food wrappers and soft drink cans. Groups of teenagers are also congregating in Caverswall Road and discarding large amounts of litter and under the A50 bridge in Stallington Road, Blythe Bridge where alcohol cans and bottles have been found.

It was **agreed** to update local police officers on the above anti social behaviour and criminal damage.

It was also **agreed** to convene a Cemetery and Environment Committee meeting on Tuesday 16th August, 2011 – 6.30pm at Forsbrook Cemetery and 7.30pm at the Changing Rooms. Agendas for the meetings were distributed to members.

11.2 Environment Issues.

Issue	Action
Litter bin – adjacent to Bus Stop opposite Henry Rice’s Garage.	The clerk said that she had made a request to SMDC.
Gas Van parked in owner’s drive under the window.	There is no action that can be taken if the van is parked in the owner’s drive or within the law on the highway.
Article in The Sentinel regarding the Transport Police cracking down on dangerous practices at level crossings. Transport Police have been giving out safety advice at Blythe Bridge Railway Crossings.	Noted.
British Telecom Wires pulled down on pole in Mount Road, near to the junction with The Avenue.	Report to British Telecom. Note: reference given MODAH50. BT have inspected the wires and they are electricity cables. Reported to Highway Defects Department but more information is required.
Parking on yellow lines in Forsbrook	Concern already passed on to SMDC

Square.	Environment Wardens.
Silver Punto parked with four wheels on the pavement in Chapel Street outside the Barber's shop between 2.15pm and 4.30pm on Friday 15 th July 2011.	To monitor the situation to ensure that this is not a regular occurrence.

Pot Hole – the Avenue near to the junction with Uttoxeter Road.	Report to Highway Defects Department.
Vehicles driving over Moorlands Housing grassed area to reach private driveway.	Report to Moorlands Housing
Damage to pedestrian safety barriers adjacent to Shoetime, Uttoxeter Road, Blythe Bridge.	Report to Highway Defects Department.
Uttoxeter road sinking again adjacent to The Britannia Building Society.	Report again to Highway Defects Department.

12. FINANCE:

12.1 Bank Balance.

It was noted that the bank balance as at 30th June 2011 was:

Community Direct Account	105447.68
Less outstanding debits	(1558.37)
Total	103889.31

12.2 July 2011 Accounts.

The following accounts were submitted for payment:

Cheque No.	Supplier	Net	VAT	Gross
402080	Town and Country Services	884.00	176.80	1060.80
402081	J. G. Fenn Limited	62.22	12.44	74.66
402082	S.M.D.C.	320.00	64.00	384.00
402083	Mr. D. Ingman	135.00		135.00
402084	S.P.C.A.	35.00		35.00
402085	Christine J. Snape	890.75		890.75
402086	Christine J. Snape	92.33	12.45	104.78
DD	Eon	40.00		40.00
Total		2459.30	265.69	2724.99

RESOLVED:

- **To approve payment of July 2011 accounts.**

12.3 Income and Expenditure Accounts for period ending 30th June 2011 (three months).

A copy of the above accounts were distributed to each member and details are appended below for reference purposes.

EXPENDITURE	Precept 2011/12	Opening Balance	Period to 30.06.11 3 months
CEMETERY			
Ground Maintenance	3500	(550.00)	1325.00
Grave Levelling	500		
Rates	200		82.04
Future Development	2500	(75.00)	450.00
Repairs to Shed			
Cemetery seat maintenance			
Drain cleaning	150		
Contingency	1150		
Sub Total	8000	(625.00)	1857.04
ENVIRONMENT			
Ground Maintenance	3750	(167.00)	1017.00
Repairs/Play inspections/Deterrent camera maintenance	950		55.58
Changing Rooms	2000		149.05
Adjustment - VAT for above - January			-46.99
Electricity for street lighting on unadopted roads	750		
Extra street cleansing	3500	(640.0)	1152.00
Shrubs/Plants for containers/station	600		
Lengthsman's (to be reimbursed)		(25.00)	655.00
Capital expenditure - play equipment/deterrent camera			
Contingency	2850		
Sub Total	14400	(832.00)	2981.64
GENERAL			
Cemetery	8000	(625.00)	1857.04
Environment	14400	(832.00)	2981.64
Insurance	2500		2067.44
Audit	550		
Professional Fees (Changing Room extension)			
Newsletter/Parish Plan printing and distribution	750		
Memberships Periodicals	800		777.50
Elections (funded from contingency)	1000		
Stationery/Petty Cash/Telephone	1000		301.33
Donations	1820		75.00
Chair's Contingency	250		59.05
Chair's Allowance	250		
Staff Costs	14000		3438.57
Training/Expenses	50		
Advertising	100		31.60
V.H. Hire	300	(130.00)	130.00
Collaret Engraving	50		
TOTAL	45820	(1587.00)	11719.17
INCOME			
CEMETERY:			
Burials:			1220.00
Memorials:			360.00
ENVIRONMENT			
Recreation Fees:			
Wayleave:			5.80

GENERAL:

Precept:		23000.00
Interest:		47.61
VAT Reimbursement	(3485.36)	3485.36
County lengthsman's reimbursement:	(1234.00)	1234.00
District lengthsman's grant:		
Telephone call reimbursement		13.08
SMDC reimbursement - cemetery rates		
Grant Cemetery Wall	(1175.00)	1175.00
TOTAL	(5894.36)	30540.85

12.4 Audit Commission – Accounts for year ending 31.03.11.

It was noted that the Audit Commission has raised no issues with regard to the above accounts and there is no action that Council need to take.

The meeting concluded at 9.00pm.

Clerk to the Council

Chairman