

## FORSBROOK PARISH COUNCIL

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### MINUTES OF COUNCIL MEETING HELD ON MONDAY 19TH AUGUST 2013 AT BLYTHE BRIDGE AND FORSBROOK VILLAGE HALL.

**MEMBERS PRESENT:** Councillor Mrs. G. Burton (Chairman),  
Councillor J. W. Burgess,  
Councillor J. W. Cornwall,  
Councillor Miss S. Farr,  
Councillor Mrs. C. R. Hopley,  
Councillor F. J. Hopley,  
Councillor P. Jones,  
Councillor A. J. Mould,  
Councillor Mrs. P. Shufflebotham,  
Councillor A. E. Wilson.

**IN ATTENDANCE:** PCSO Adam Charlesworth,  
County Councillor W. Day,  
Residents (4),  
Youth (3 joined the meeting after open forum but were  
allowed to speak later in the meeting).  
Press (1)  
Mrs. C. J. Snape (Clerk).

#### 1. APOLOGIES FOR ABSENCE.

Apologies were received from Councillor Miss J. P. Morris, Councillor Mrs. N. A. Stanier and Councillor B. Yates.

#### 2. DECLARATIONS OF INTEREST.

Item	Member declaring interest	Nature of interest
SCC Rights of Way Issues	Councillor Mrs. P. Shufflebotham	Personal – Daughter employed by SCC in the Rights of Way Department.
Foxfield Steam Railway	Councillor A. J. Mould	Personal – volunteer at Foxfield Railway.
Planning Issues	Councillor F. J. Hopley Note: Councillor F. J. Hopley left Council Chambers whilst planning related issues were being discussed.	Personal – Member of the Staffordshire Moorlands District Council Planning Committee.
SCC Highway Issues  Tesco	Councillor P. Jones	Personal – SCC Highway Officer Mary Anne Raftery personal friend. Personal – employee of Tesco.

### 3. OPEN SESSION.

#### Standing Orders were suspended.

#### 3.1 Residents Issues.

##### 3.1.1 229 Uttoxeter Road, Blythe Bridge - address changed to 2 Caverswall Road Blythe Bridge.

Staffordshire Moorlands District Council Planning and Enforcement Department have been advised of this change of address. Royal Mail is the body responsible for issuing postal addresses and will not deliver mail to an incorrect address.

##### 3.1.2 Footway adjacent to the old Smithfield Hotel site.

The developers/utility companies are responsible for reinstating the footway. The clerk was requested to report this to Staffordshire County Council Highways Department to enable them to monitor the situation.

##### 3.1.3 Horse Chestnut Trees on Protected Woodland, Caverswall Road, Blythe Bridge.

A resident reported that the owner of the above land has had to fell some Horse Chestnut trees because they had become diseased. She also said that other trees in Caverswall Road, adjacent to the Highway had the same disease.

The clerk was requested to ask Staffordshire Moorlands District Council Tree Preservation Officer Steve Massey to undertake an inspection.

#### 3.2 Youth Issues.

Three young boys attended the meeting because they wished to raise concern with regard to the BMX track and the fact that in parts it had been vandalised reducing the width and one of the boys had also had several punctures.

Chairman Councillor Mrs. G. Burton advised that work had already been approved to repair the BMX track and the clerk would check with the playground installers with regard to the problem with punctures although it was felt that this was possibly down to more vandalism and glass embedded in the surface. She explained that this type of surface was the most suitable for the area as there was little noise generated by users. Other BMX surfaces such as wooden or metal can create noise issues for nearby residents.

#### 3.3 Police Report.

PCSO Adam Charlesworth updated Councillors on some of the ongoing issues in the Parish. He apologised that PC Alex Gould could not attend the meeting as he was dealing with an arrest.

He said that anti social behaviour was down by 11 ½% and crime down by 8%. Within the last month 14 incidents of anti social behaviour have been reported but some of these were neighbour disputes. The incident earlier in the year outside the Duke of Wellington, Uttoxeter Road, Blythe Bridge is with the Crown Prosecution Service. Parking issues are ongoing and he said there are problems with vehicles parking at the entrance/exit of the car park adjacent to the Police Station and Library.

In response to questions raised by Councillors, PCSO Adam Charlesworth promised to deal with vehicles obstructing safe pedestrian access in Crossfield Avenue, Blythe Bridge and any other areas that local officers receive complaints about. He also said he would look at the situation with regard to vehicles parked on Uttoxeter Road, adjacent to the new housing development to determine if the parked vehicles were impairing the visibility of motorists exiting Caverswall Road.

Chairman Councillor Mrs. G. Burton added that she along with County Councillor Day were on the Area Parking Committee and Staffordshire County Council is looking at the possibility of installing double yellow lines at the Police Station/Library entrance/exit as well as along one side of Uttoxeter Road.

#### 3.4 County Council Report.

County Councillor W. Day reported that he had received a letter from a resident living in Scarratt Drive, Forsbrook who was concerned about safe pedestrian access on footways which was being restricted due to overgrown hedges.

Following a site visit Staffordshire County Council Officer Rob Steele will be writing to owners of properties where overgrown hedges are a problem. With regard to the overgrown hedge at the Butchers Arms, the contractors on site will be dealing with this.

A letter of complaint has also been received from a resident living in Dilhorne Road and following a site visit it has been agreed to erect a 'Forsbrook' sign and repair/replace the 30mph sign. The complainant was advised that speeding is not the responsibility of Staffordshire County Council and a junction sign in the vicinity of New Close Avenue and Brookgate is not possible because this is not classified as a junction.

Correspondence has also been received from two more residents:

- 1) Regarding the speed along Uttoxeter Road, Blythe Bridge from the junction with Grindley Lane to the Tesco roundabout and
- 2) Drains and road surface of Caverswall Road, Blythe Bridge.

In both the above cases County Councillor W. Day has offered to meet the residents to discuss the issues raised but has not had any response.

In response to a concern raised by two Councillors with regard to a sunken grid on Uttoxeter Road/Grindley Lane junction, which had been marked for repair, County Councillor W. Day asked the clerk to furnish him with the recorded reference number.

Arrangements will be made to resite the grit bin on the junction of Crossfield Avenue/Stallington Road to its original position.

County Councillor W. Day said he would be pleased to consider any funding requests from Forsbrook Parish Council.

**Standing Orders were reinstated.**

**4. INFORMATION AND REPORTS FROM REPRESENTATIVES ATTENDING 'OUTSIDE' MEETINGS.**

Staffordshire Moorlands District Council Licensing Sub Committee meeting on 2<sup>nd</sup> August 2013 – Heath House Farm.

It was noted that prior to the meeting the applicant withdrew part of the licensing application which covered live music, recorded music, making of music and agreed to only apply for a table alcohol licence.

Following representations made by Chairman Councillor Mrs. G. Burton and a resident who both asked the committee to consider restricting the sale of alcohol with meals up until 23.00 hours the Licensing Sub Committee supported the applicant allowing alcohol to be sold with meals up to 23.30 hours and refreshments up to 24.00 hours.

**5. DRAFT MINUTES OF: Council Meeting of 15<sup>th</sup> July 2013.**

**RESOLVED:**

- **To approve and sign the minutes.**

**6. MATTERS ARISING FROM MINUTES.**

6.1 Minutes dated 15<sup>th</sup> July 2013 – page 35 – agenda item 3.1.1 – subject: Recently erected signage at Heath House Farm.

It was noted that Staffordshire Moorlands District Council has confirmed that planning permission is required and the landowner has been advised.

**7. CLERK'S REPORT.**

7.1 Agenda enclosures, correspondence outgoing and emails not detailed as separate agenda items were noted.

7.2 Meetings.

The following meeting dates were noted:

7.2.1 Staffordshire Wildlife Trust – subject: Wildplay sessions in August at Apedale Country Park, Newcastle Under Lyme – Tuesday 13<sup>th</sup>/20<sup>th</sup>/27<sup>th</sup> August – 10.00am to 3.00pm. Booking is essential.

7.2.2 Staffordshire Moorlands District Council – subject: Refresher Session for the Code of Conduct – 23<sup>rd</sup> September at 5.00pm in the Council Chamber, Moorlands House, Leek.

7.3 The following circulation material was received and noted:

- Rural Services Network Online (Note: Newsletters available on: <http://www.rsnonline.org.uk/news>).
- Staffordshire Wildlife Trust – E-news July 2013.
- Staffordshire Wildlife Trust – Newsletter Summer 2013.
- Parish Online News.
- Public Sector Mapping Agreement – Newsletter July 2013.
- Fields in Trust Newsletter.
- Staffordshire Police – Update on the recent jail sentence following pipe bombings in Blythe Bridge, Cheadle and Weston Coyney.

## 8. CORRESPONDENCE:

- 8.1 Staffordshire County Council/Mr. M. Ash – subject: Uttoxeter Road speed review.
- 8.2 Mrs. P. L. Walton – subject: Highway concerns/issues – Dilhorne Road, Forsbrook.
- 8.3 Mr. S. Booth – subject: Drains/road surface – Caverswall Road, Blythe Bridge.

**Noted:**

That County Councillor W. Day is dealing with all the above issues (8.1, 8.2 and 8.3 and under agenda item 3.2 gave an update on the resolved issues).

- 8.4 Blythe Bridge Historical Society – subject: World War 1.

**Noted:**

That the cost of planting a tree together with plaque at the National Arboretum is £300.

**RESOLVED:**

- **Forsbrook Parish Council to cover the full cost of planting a tree/plaque.**

- 8.5 Matthew Ellis, Police and Crime Commissioner, Staffordshire – subject: Safer, Fairer, United Communities' Strategy.

**Noted:**

That the above has been published for consultation across the County and the City of Stoke-on-Trent. A summary of the strategy can be viewed in full at [www.staffordshire-pcc.gov.uk](http://www.staffordshire-pcc.gov.uk) where you can also watch animated videos, which focus on how the strategy will affect the life of an ordinary Staffordshire citizen. Residents can have their say on the website or join the conversation on [facebook.com/staffordshirepcc](https://www.facebook.com/staffordshirepcc) or on Twitter @ StaffsPCC.

- 8.6 Staffordshire Moorlands District Council – subject: Statement of Community Involvement – Local development plans.

**Noted:**

That further information or advice regarding this consultation is available from the Forward Plans team on 01538 395570 or [forward.plans@staffsmoorlands.gov.uk](mailto:forward.plans@staffsmoorlands.gov.uk). Full details can be found on the website at [www.staffsmoorlands.gov.uk/sm/statement-of-community-involvement](http://www.staffsmoorlands.gov.uk/sm/statement-of-community-involvement).

- 8.7 Came & Company – subject: Insurance Advice.

Insurance advice regarding the increased risk of damage to buildings and property during the summer months was noted.

- 8.8 Wardle Transport – subject: First Aid provision on Buses following personal injury to a Forsbrook resident whilst getting on the bus.

The following update from Wardle Transport following the letter of concern from Forsbrook Parish Council was **noted**:

- a) Service buses by law are not required to carry First Aid Kits, as with operating local services, the need is not as essential as Coaches who operate long distance.
- b) Regarding instructions to drivers phoning the emergency services. Although drivers are not permitted to use mobile phones whilst in service, in the case of an emergency, the drivers are permitted to use them and any cost incurred would be refunded.
- c) The bus driver in question did follow the correct procedure regarding reporting the matter. The incident was reported and entered onto the appropriate form, which is forwarded, to the Companies Risk & Insurance Department.

- 8.9 Staffordshire Parish Councils' Association – subject: Nominations for SPCA Executive.

**Noted:**

That the closing date for nominations is 4<sup>th</sup> October 2013.

- 8.10 NALC – subject: Publication – 'Local Councils Explained' - Cost £49.99.

**RESOLVED:**

➤ **To order a copy of the above publication.**

- 8.11 D. T. Leisure (U.K.) Limited – subject: BMX Track.

**Noted:**

That the cost of repairing the BMX Track is £490.00 and that the clerk has confirmed this to enable the work to be carried out before 25<sup>th</sup> September 2013 (Official Launch).

- 8.12 Playdale Limited – subject: Zip Wire.

**Noted:**

That the cost of repairing the Zip Wire is £295 and the work has now been carried out.

- 8.13 Tesco, Meir, Stoke-on-Trent – Subject: Official Launch Day of Jubilee Gardens, BMX track and play equipment.

**Noted:**

That Tesco has agreed to supply the scones/fruit cakes for the above event free of charge.

**RESOLVED:**

- **To write an official letter of thanks to Tesco for their support.**

- 8.14 Staffordshire County Council – subject: NHS Direct.

NHS 111 Update for Staffordshire and Stoke-on-Trent was received and noted. It was also noted that whilst changes to this system are being finalised people who require support outside GP opening hours should continue to call their regular GP number. This system is currently working well. Calls are being answered in the required timeframe and there has been no significant increase in attendances at Accident & Emergency or in ambulance despatches.

- 8.15 Staffordshire County Council – subject: Temporary Road Traffic Regulation Order for the Stallington Road, Blythe Bridge.

**Noted:**

That the above order will prohibit any vehicle from proceeding in the length of Stallington Road, Blythe Bridge in the immediate vicinity of Stallington Road Level Crossing unless the vehicle is being used in connection with the work or is being used for police, fire brigade or ambulances purposes from 29<sup>th</sup> September 2013 at 06.00 until 14.00 on the same day.

- 8.16 Staffordshire County Council – subject: Temporary Road Traffic Regulation Order for A521 Uttoxeter Road, Blythe Bridge.

**Noted:**

That the above order will prohibit any vehicle from proceeding in the length of A521 Uttoxeter Road, Blythe Bridge so much as passes over and is in the immediate vicinity of the Level Crossing for a distance of approximately 20 metres either side unless the vehicle is being used in connection with the works; or is being used for police, fire brigade or ambulance purposes from 6<sup>th</sup> October 2013. It is anticipated that the works will be completed by 6<sup>th</sup> October 2013.

- 8.17 Councillor Robert Pritchard, Deputy Leader of Tamworth Borough Council – subject: Watchman V.

To receive information on the above and to note the intentions of Tamworth Borough Council to grant the Freedom of the Borough to Watchman V ( Bull Terrier Mascot for the Staffordshire Regiment).

**RESOLVED:**

- **To make enquiries as to what Staffordshire Moorlands District Council and other Parish Councils are doing.**

- 8.18 Owl Online Watch – subject: Crime Incidents/Alerts.

Details of the above were noted.

- 8.19 Staffordshire County Council – subject: Watchdog Alerts.

Details of the latest Scams/Warnings in the area were noted.

- 8.20 Staffordshire Parish Councils' Association – subject: Weekly Updates/NALC Briefings on various issues.

The above documents were noted. It was also noted that Bulletin dated 9<sup>th</sup> August included the NALC Policy paper 'A New Future: Developing the Strategy' and to determine the future model as to who in the NALC/CALC structure should be responsible for the different functions undertaken, a strong level of response is vital.

- 8.21 To receive and note general correspondence and to agree action as required.

**General:**

No additional correspondence

**Subject:**

**Email Exchanges:**

Chris Gallon, Signs Express  
Faye Lambert, Community Rail Officer

Daryl Wright

Playdale Limited  
County Councillor W. Day

Staffordshire County Council

Staffordshire Moorlands District Council

**Subject:**

Winning dog fouling poster signs.

Warning signals at Blythe Bridge level crossings.

Ladies football team no longer require the facilities.

**The clerk was asked to write to Daryl Wright wishing all members of the team all the best for the future.**

Confirmation of repairs to Zip Wire.

Potholes – Bridgwood Road, Forsbrook.

**Note: Extensive work has now been carried out.**

Highway Defects Reports:

Drains – centre of Forsbrook.

Cutting of grassed embankment – Cheadle Road, Forsbrook.

Street Light 9, Chapel Street, Forsbrook – working intermittently.

**Note: Repairs have now been carried out.**

Litter – Tater Lane, Forsbrook.

**Note: All correspondence/documents were available to view on the evening of the Council Meeting or by prior arrangement with the clerk.**

## 9. PLANNING.

### 9.1 Planning Applications:

Chairman Councillor Mrs. G. Burton briefed members on issues included in the documents, which accompanied some of the planning applications, details of which are shown in italics.

00706/FUL – 35 East Bank Ride, Forsbrook – proposed extension to rear of existing detached bungalow to form ground floor lounge and kitchen extension with dormer over to form additional bedroom with en-suite and dressing room.

**RESOLVED:**

- **To raise no concerns providing the scale and design are in keeping and there is no adverse effect on the privacy of adjacent neighbours.**

00546/FUL – 8 New Close Avenue, Forsbrook – demolition of existing side utility room. Erection of a two-storey side extension and a single storey extension to the garage.

**RESOLVED:**

- **To raise no concerns providing the scale and design are in keeping and there is no adverse effect on the privacy of adjacent neighbours.**

00717/FUL – 27 Caverswall Road, Blythe Bridge – proposed front, rear and side extension.

**RESOLVED:**

- **To raise no concerns providing the scale and design are in keeping and there is no adverse effect on the privacy of adjacent neighbours.**

00672/OUT – 91 Caverswall Road, Blythe Bridge – demolition of tied cottage and erection of a detached dwelling.

**RESOLVED:**

- **To raise no concerns providing the scale and design are in keeping, that there is no adverse effect on the privacy of adjacent neighbours and the rebuild is within the regulatory footprint allowance.**

00743/FUL – 14 Chapel Street, Forsbrook – demolishing existing single storey flat roof building and erection of a two storey/single storey extension to side of existing dwelling.

*14 Chapel Street is within an area at risk of flooding. The applicant has completed the appropriate documents from the Environment Agency – “Householder and other Minor Extensions in Flood Zones 2 and 3”.*

*The flood mitigation measures are: floor levels within the proposed development will be set no lower than existing levels and flood proofing of the proposed development has been incorporated where appropriate.*

*Details of any flood proofing/resilience and resistance techniques to be included in accordance with “improving the flood performance of new dwellings”.*

**RESOLVED:**

- **To raise no concerns providing the scale and design are in keeping, that there is no adverse effect on the privacy of adjacent neighbours and all measures have been taken to reduce any flooding impact.**

00779/FUL – 6 New Close Avenue, Forsbrook – single storey side extension.

**RESOLVED:**

- **To raise no concerns providing the scale and design are in keeping and there is no adverse effect on the privacy of adjacent neighbours.**

00752/FUL – Duke of Wellington, 305 Uttoxeter Road, Blythe Bridge – installation of shop front and front access ramp.

*This installation needs to respect the appearance of the existing building.*

**RESOLVED:**

- **To raise no concerns providing the proposals respect the appearance of the existing building.**

00753/FUL – Duke of Wellington, 305 Uttoxeter Road, Blythe Bridge – installation of an ATM pod.

*Whilst there is a car park, this could be full or closed due to deliveries, which raises concern as to where motorists will park when wishing to use the ATM machine. It is likely that they will park on the highway on Uttoxeter Road in front of the shop, which will block visibility for motorists exiting Cheadle Road and travelling in the direction of Draycott. Vehicles parked in this way could also cause a danger to pedestrians if they park partly on the footway.*

**RESOLVED:**

- **To point out that motorists wishing to use the ATM will probably not park on the designated car park and when the car park is fully occupied or closed for deliveries the only alternative will be to park on the highway. In view of this observation, to raise concern as vehicles parked adjacent to the proposed siting of the ATM will compromise both highway and pedestrian safety.**

00754/ADV – Duke of Wellington, 305 Uttoxeter Road, Blythe Bridge – installation of advertisement signage for building and car park.

*The signage is to be externally illuminated which could distract drivers.*

**RESOLVED:**

- **To ask the Planning Officer to ensure that any signage will not be a distraction to motorists.**

00750/REM\_1 – Duke of Wellington, 305 Uttoxeter Road, Blythe Bridge – Variation of condition 3 on permission 01380/REM (variation of condition 7 on permission 00603/FUL to allow opening between 7.00 and 23.00 hours on any day). Note: Condition 3 – Car park management plan.

*The above application covers minor alterations to allow the servicing vehicles to stop in a different position to that already approved, due to site investigations revealing that suitable gradients cannot be provided to the rear of the building to permit the safe loading/unloading of goods vehicles.*

*This will mean that the servicing vehicles will operate closer to Church Terrace, resulting in noise and disturbance for the residents between the opening hours of 7.00am – 11.00pm.*

**RESOLVED:**

- **To point out that Forsbrook Parish Council did make comments on the original planning proposals with regard to servicing vehicles and the fact that there was insufficient room on the car park for them to make deliveries and to navigate their vehicles safely and that these concerns are still relevant. To also stress that residents who live in Church Terrace, Cheadle Road, Blythe Bridge will be affected to a greater extent because of the proposals to resite the loading/unloading bay.**

00760/REM\_1 – Duke of Wellington, 305 Uttoxeter Road, Blythe Bridge – variation of condition 14 on permission 01350/REM (variation of condition 7 on permission 00603/FUL to allow opening between 7.00 and 23.00 hours on any day).  
Note: Condition 14 – External delivery ramp, which will be screened from view.

*The above proposals are required for deliveries due to the change in ground levels at the site which raises the same concerns as those detailed under planning application 00750/REM\_1 plus the height of a ramp could make deliveries more intrusive for nearby residents.*

**RESOLVED:**

- **To raise similar concerns as those detailed under planning application 00750/REM\_1 in that the delivery ramp will be closer to residents living in Church Terrace and therefore the noise will affect them to a greater extent, particularly when early and late deliveries are taking place.**

9.2 Planning Approvals:

The following planning approvals were noted:

00550/FUL – 201 Uttoxeter Road, Blythe Bridge – rear single storey extension and conservatory (to form independent accommodation for elderly relative).

00492/FUL – 104 Caverswall Road, Blythe Bridge – two-storey extension to dwelling.

00579/FUL – 15 Manifold Road, Forsbrook – first floor side extension over existing utility area.

00587/ADV – Britannia Building Society, Blythe Bridge – 1 internally illuminated fascia sign and 1 internally illuminated projecting sign.

00671/FUL – 58 Blythe Mount Park, Blythe Bridge – erection of single storey side extension to form store shower room/wc and dayroom.

9.3 Planning Refusals:

There were no planning refusals to note.

9.4 Planning matters.

Property 229 Uttoxeter Road, Blythe Bridge – side wooden extension.

It was noted that Staffordshire Moorlands District Council has confirmed that planning permission is required and the landowner has been advised. The clerk has noted that the owner of the above has recently changed his address to 2 Caverswall Road, Blythe Bridge.

## 10. CEMETERY:

### 10.1 Cemetery Report.

Councillor Mrs. P. Shufflebotham, Chairman of the Cemetery Committee said that she had no matters to report.

### 10.2 Cemetery Issues.

No cemetery issues were raised.

## 11. ENVIRONMENT:

### 11.1 Environment Report.

#### 11.1.1 Heart Defibrillator

Following the provision of a Heart Defibrillator on the external wall of Blythe Bridge Library and the training course held in July Chairman Councillor Mrs. G. Burton proposed identifying a suitable site for one in Forsbrook, funded by the Parish Council. **Agreed.**

#### 11.1.2 Centenary Commemoration of the start of the Great War 1914.

Notes as detailed below were distributed to members prior to the meeting.

*“Preliminary discussions re Centenary Commemoration of the start of the Great War 1914.*

*Government not yet agreed on exact date to mark the above.*

*War started on the 4<sup>th</sup> August 1914 but actually did not really start until 19<sup>th</sup>/20<sup>th</sup> August.*

*Lasted four years and in November 1918 the Armistice was signed and the war officially ended in July 1919 with the Treaty of Paris.*

*Blythe Bridge Historical Society is presently researching the names on the local war memorials.*

*Caverswall Historical Society will be doing their own thing and are well advanced with arrangements. Churches will have a flower festival and they are raising money to have a tree/plaque planted at the Arboretum. The following was discussed:*

1. *When.*
2. *What format.*
3. *What commitment.*
4. *Ideas – The Butchers Arms has already expressed a wish to come on board and will be decorating their pub 1914’s style. Roebuck, Black Cock and Foxfield Railway may want to do similar.*

*An 'Ale' trail may be a good idea.  
 Flower festival in Churches.  
 Local Photographic society to be approached re old photographs.  
 Library could do a local history week.  
 Link in with schools – possibly poster competition.  
 Businesses – window displays.  
 Link in with local groups – W.I., Scouts, Girls Guides etc.  
 Procession.  
 Brass Band.  
 Garden Party – Fete.  
 Maypole.  
 Planting of oak tree at the Arboretum and Forsbrook Parish Cemetery.  
 Joint newsletter with historical facts (Council to consider covering costs).  
 Blythe Bridge Historical Society is producing a book with information on all the names on the War Memorials, which will be available for sale.  
 Councillors asked to make a commitment to helping – what and how.  
 Next meeting – Tuesday 26<sup>th</sup> November at 7.00pm.”*

Chairman Councillor Mrs. G. Burton asked members to consider what commitment they wanted to make.

Councillor Mrs. P. Shufflebotham suggested Councillors join in with the Maypole dance.

Councillors **agreed** to cover the cost of the planting of a tree together with plaque at the National Arboretum as detailed under agenda item 8.4 and to also cover the cost of printing and distributing a joint newsletter with Blythe Bridge Historical Society. (approximate cost £500.00).

## 11.2 Environment Issues.

<b>Issue</b>	<b>Action</b>
Fracking.	Staffordshire Moorlands District Council Planning Department have received no licence applications for fracking in the area.
Highway sign opposite Blithe View – obscured by overgrown hedge.	Report to Staffordshire County Council Highway Defects.
Tree Preservation Order for trees adjacent to The Furlongs.	Request the Tree Preservation Officer Steve Massey to undertake a survey and to advise Council of his findings.
Parking in 40mph zone at night, without lights/in the wrong direction.	PCSO Adam Charlesworth said he would deal with any such incidents with a warning/fixed penalty ticket.
New businesses – welcome.	Councillors to consider the format of any 'welcome' letter.
Visibility mirrors – adjacent to Forsbrook Parish Cemetery.	Staffordshire County Council has already advised that they will not be able to erect traffic mirrors.

Overgrown hedge – adjacent to The William Amory School, Uttoxeter Road, Blythe Bridge.	Chairman Councillor Mrs. G. Burton said she would raise this with the Headteacher.
Vehicle causing an obstruction which police responded to immediately and satisfactorily resolved.	PCSO Adam Charlesworth was requested to pass on Council's thanks to local officers.
Various road signage left lying around the Parish.	Report to Staffordshire County Council Highway Defects.
A50 – Street Lights – turned off at night.	To identify whether these are the responsibility of Staffordshire County Council or The Highway Agency.
Traffic Lane – adjacent to Chandri Cottage, Uttoxeter Road, Blythe Bridge.	PCSO Adam Charlesworth said he would determine whether vehicles should be parked in this area and take any appropriate action.

## 12. FINANCE:

### 12.1 Bank balance.

It was noted that the bank balance as at 31<sup>st</sup> July 2013 was:

Community Direct Account	118822.66
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### 12.2 August 2013 accounts.

The following cheques were presented for payment.

Cheque No.	Supplier	Net	VAT	Gross
402252	Town & Country Services	1536.00	307.20	1843.20
402253	Premier 1 (U.K.) Ltd.	437.50	87.50	525.00
402254	Getmapping PLC	60.00	12.00	72.00
402255	SMDC	307.20	61.44	368.64
402256	Playdale Playgrounds Ltd.	295.00	59.00	354.00
402257	Christine J. Snape	913.35		913.35
402258	Christine J. Snape	215.13	20.53	235.66
402259	Harry Stebbing	1686.00	337.20	2023.20
DD	EON	50.00		50.00
<b>Total</b>		<b>5500.18</b>	<b>884.87</b>	<b>6385.05</b>

#### **RESOLVED:**

- **To approve payment of August 2013 accounts.**

### 12.3 NALC pay scales for local government employees from April 1st 2013.

#### **RESOLVED:**

- **To increase the clerk's salary in line with NALC's recommendations.**

The meeting concluded at 8.45pm.

**Clerk to the Council**

**Chairman**