

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

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Minutes of the meeting held on Monday 21 March 2016 19:30 hours at Blythe Bridge Village Hall.

Members Present

Councillor Peter Walker	Councillor C Hopley
Councillor J Cornwall	Councillor P Shufflebotham
Councillor K Giblin	Councillor B Yates
Councillor I Herdman	Councillor Peter Jones
Councillor A Mould	Councillor R Mancey
Councillor A E Wilson	Chairman Councillor F Hopley

In Attendance

Dawn Plant - Clerk
County Councillor W Day
District Councillor K Flunder
District Councillor R Ward
Residents - 3

1. **Apologies for Absence**

Councillor J Morris

2. **Declarations of Interest**

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Staffordshire County Council – William Amory Primary School	Councillor P Shufflebotham	Governer
Staffordshire County Council – Rights of Way Department	Councillor P Shufflebotham	Daughter (Dawn Plant – Clerk) us employed by SCC Rights of Way Department
Blythe Bridge Village Hall Committee	Councillor C Hopley	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor F Hopley	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
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Blythe Bridge Village Hall	Councillor A E Wilson	Part of the management

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Committee		committee
Staffordshire County Council - Highway Issues Tesco	Councillor P Jones	Personal – Staffordshire County Council Highway Officer Mary Anne Raftery Personal friend. Personal – employee of Tesco.
Staffordshire County Council- William Amory Primary School SMDC Potential Site allocation	Councillor I Herdman	Governor at William Amory School Resident adjacent to site
Butchers Arms Football Club	Councillor K Giblin	Treasurer

3. OPEN SESSION

3.1 RESIDENTS ISSUES

A resident asked if anything could be done regarding a high and dangerous stile on the public footpath adjacent to John Rice garage. The clerk took the details and said she would liaise directly with the member of the public and look into it.

3.2 COUNTY COUNCIL REPORT

County Councillor W Day had nothing to report but stated he would chase the officer concerned that was dealing with the issue at Huws Gray and their Lorries.

Councillor Cornwall stated that he had seen a member of staff at Huws Gray staffing the entrance so hopefully they had taken some of the issues on board.

Councillor Jones asked County Councillor Day if he could report the issue of the surface of the entrance to the railway station breaking up. – Clerk to also report this.

Councillor Mould showed County Councillor Day a photograph of an issue on the A50 where a large hold had opened up and a metal board has been placed over it. County Councillor Day said he would report this – Clerk to also report this.

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4 INFORMATION AND REPORTS FORM REPRESENTATIVES ATTENDING OUTSIDE MEETINGS INCLUDING DISTRICT COUNCILLORS

Chairman Councillor F Hopley thanked District Councillor I Herdman for arranging the replacement street sign.

Chairman Councillor F Hopley reported on the Library stating that a number of courses had been scheduled which included Holiday Spanish, computer course, the job centre would be visiting the Library and The Tim Peake Rocket Seeds were arriving for the science experiment which included all the local schools.

District Councillor K Flunder stated that the comments from the Parish Council had now been included in the Local Plan for the Housing Consultation. They had missed off previously.

Councillor P Shufflebotham asked that it be minuted that it was not the clerk's fault that the comments were missed and the email had been acknowledged by SMDC but they had forgotten to include them.

District Councillor K Flunder explained that the parish Council needs to be prepared for a large amount of work on the next stage of the housing consultation due in mid-April.

District Councillors Flunder and Herdman will be holding surgeries with the local PCSO on April 30th in the Library.

Councillor Mould explained that he attended the Parish Assembly and they had explained that Blythe Bridge Library was being used as a bench mark for all voluntary led libraries. County Councillor W Day said that Ms Bickerton was the correct person to take the library forward as she had a sound business head.

5 APPROVE DRAFT MINUTES FROM 15 FEBRUARY 2015

RESOLVED to approve following the one amendment to add Councillor P Jones pecuniary interests.

6 MATTERS ARISING FROM MINUTES

Councillor Yates explained that he had spoken to the clerk and asked that she email the Co-Operative store regarding the issue where a lorry was reversing into the

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entrance at 9am one morning causing chaos and a very dangerous situation for the adjacent school children at this time in the morning.

7 **CLERKS REPORT**

Clean for the Queen

The Clerk explained she had picked a quantity of litter pickers up and bags and Councillor Mancey and The Clerk had litter picked over the weekend. The Clerk also explained that she asked SMDC for the Service Level Agreement for the litter picker that The Parish pays for and also his schedule and route.

Signs on the recreation ground

These had now been collected by the clerk and the Lengthsman would erect these over the next week.

New Football Team

The Clerk explained that a new junior team had confirmed that they would be using the facilities on the recreation ground for 2016/17. They had been liaising closely with The Butchers Arms Team. They had an issue where they may have to complete their season on our pitch and a charge for this would be made on top of next seasons rent.

8. CORRESPONDANCE

8.1 Community Paths Initiative

Chairman Councillor Frank Hopley read a letter out from Staffordshire County Council Rural County Team. Funding is available for Parish Councils to take ownership of maintain or improving the local footpath network.

The Clerk suggested that the Parish Council ask for some funding towards the Lengthsman cutting the overgrowth of the Public Footpaths. The Parish Council has previously paid this bill so any funding would be welcome.

8.2 Letter regarding Litter on Dilhorne Road

The contents of the letter were read out and the councillors agreed that this may be answered by The Clerks work on asking SMDC for the Litter Pickers routes etc.

8.3 Thank you letter from Mrs Sheppard for flowers

Noted

8.4 SMDC Design Guide draft consultation

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Read out and noted

9. PLANNING

SMD/2016/0089 - Longslow Villas, 110 Caverswall Road

No Objections but can any development be in keeping with the street scene, the privacy of neighbours be considered.

HNT/2016/0007 - 44 Mount Road, Blythe Bridge

No Objections but can any development be in keeping with the street scene, the privacy of neighbours be considered.

SMD/2016/0084 - 114 Caverswall Road, Blythe Bridge

The Parish would like to support this application and can any development be in keeping with the street scene, the privacy of neighbours be considered.

SMD/2016/0091 - Daisy Bank Cottage, Boundary Road

No Objections but can any development be in keeping with the street scene, the privacy of neighbours be considered.

SMD/2016/0059 The Old Barn, Draycott Old Road

The Parish would like to support this application and can any development be in keeping with the street scene, the privacy of neighbours be considered.

PLANNING REFUSALS / APPROVAL

Councillor P Shufflebotham asked The Clerk if the Council had received any Green planning decision notices from SMDC. The Clerk explained that she had not received any for a number of months. Councillor Shufflebotham asked the clerk to investigate with SMDC.

10.CEMETERY

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Councillor Shufflebotham said there was nothing to report, however the area in the D plot was still very wet and the clerk would monitor over the next few months and instruct a contract to install a French drain when necessary.

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11. ENVIRONMENT

11.1 ENVIRONMENT REPORT

Councillor Cornwall asked if the clerk could chase up the maintenance for the grids in the parish, he also added that he wanted to say what a good job the bin men did.

Councillor Giblin stated that the recreation ground was still having an issue with dog fouling and holes being dug on the football pitch from animals.

The Clerk stated that perhaps once the signs are erected on the recreation ground if the problems still continue then it may be time to look at a more formal enforcement procedure. The Councillors unanimously agreed to monitor the situation.

Councillor Walker asked if the Clerk could contact SMDC regarding the unkempt property on Cheadle Road – Clerk to action.

Councillor Mould asked if the clerk could report the pot holes on Caverswall Old Road adjacent to Heath House. The Clerk explained that these had already been reported but she would do it again.

Councillor Mould mentioned the issue with parking at the junction of Beverly drive and Chapel Street. The Clerk stated she had reported this to the new Clear Street contact at SCC.

11.2 QUOTATION FROM LENGTHSMAN FOR EXTRA SHRUBS

Chairman Councillor F Hopley read a quote from the Lengthsman to provide:-

Shrub Island and Ten trees on Jubilee Gardens £1000

2 Shrub Islands on the area of green adjacent to Butchers Arms £900

Councillors unanimously agreed to ask the Lengthsman to go ahead with the work

11.3 Area around the Changing rooms

The Clerk explained that she felt the area around the changing room need some TLC and asked for suggestions. Councillor Giblin stated that shrubs or flowers would not work as people tend to stand behind the fence and watch the match.

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Councillor Shufflebotham asked If the Clerk could get a quote for a shed to enable the items lying around to be tidied up. The Clerk will report back at next meeting.

12. FINANCE

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Cheques presented for signing were:-

Dawn Plant	Clerk expenses incurred and salary	1017.28
Signability	Signs for recreation ground	175.54
Quality Office Supplies	Printer Cartridge	28.03
Stef Giblin	Quartile Web Site maintenance	140.00
Town and Country Lengthsman	Lengthsman Services	1320.00
HMRC	PAYE	1021.81

The Clerk explained that the Grant Thornton Audit return forms had now been received and the time table would look like:-

Accounts at Internal Auditor W/C20.04.16

Accounts to be signed off by Parish Council at 16th May meeting

Advertise the accounts 3.06.16-14.07.16

Send Audit return to Grant Thornton before 20 June.

Bank Account Balances –

Unity Trust at 29.02.16 £100380.97

Co-op at 29.02.16 £18379.21

THE MEETING CLOSED AT 9.35PM