

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Tuesday 19 December 2017 19:30 hours at Blythe Bridge Village Hall.

Members Present

Chairman Cllr Jones	Cllr Herdman
Cllr Mould	Cllr Yates
Cllr Bagnall	Cllr Morris

In Attendance

Dawn Plant – Clerk	Mr R Bagnall – Blythe Bridge Village Hall
District Cllr Fluner	Cheadle and Tean Times

1. Apologies for Absence

Cllr Shufflebotham, Cllr Mancey, Cllr Hughes, County Cllr Ward

2. Declarations of Interest

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Staffordshire County Council – William Amory Primary School	Councillor P Shufflebotham	Governor
Staffordshire County Council – Rights of Way Department	Councillor P Shufflebotham	Daughter (Dawn Plant – Clerk) us employed by SCC Rights of Way Department
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor S Bagnall	Part of the management committee
Staffordshire County Council - Highway Issues	Councillor P Jones	Personal – Staffordshire County Council Highway Officer Mary Anne Raftery Personal friend.

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Tesco		Personal – employee of Tesco.
Staffordshire County Council- William Amory Primary School	Councillor I Herdman	Governor at William Amory School
SMDC Potential Site allocation		Resident adjacent to site
Family Land Ownership Caverswall Old Road	Councillor Walker	Housing Consultation sites
Staffordshire County Council – Forsbrook Primary School	Councillor Hughes	Employed at the school

3	OPEN SESSION	
3.1	RESIDENTS ISSUES No residents present	ACTION
3.2	COUNTY COUNCILLORS REPORT None in the absence of Cllr Ward	
4	INFORMATION AND REPORTS FROM REPRESENTITVES ATTENDING OUTSIDE MEETINS INCLUDING DISTRICT COUNCILLORS – Cllr Flunder reported that Dai Lerner from SMDC was hoping to have a meeting in the new year regarding a master plan for the Blythe Vale Site.	
5	TO APPROVE THE DRAFT MINTUES FROM 20 November 2017 Unanimously agreed to resolve. Chairman Cllr Jones thanked everyone for their efforts at the last meeting.	
6	MATTERS ARISING FROM MINUTES NONE	
8	CORRESPONDANCE	
8.1	Thank you from Mr and Mrs Hopley Noted	Clerk
8.2	Playdale Quotation After inspecting the budget figures for playground contingency it	

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	was agreed to order the work on the playground in the new year.	
8.3	<p>Bus Service and Funding</p> <p>Chairman Cllr Jones asked the Clerk to email County Councillor Ward to chase any information on the 6a service funding.</p>	
8.4	<p>Gates at the Red Brick Café</p> <p>Chairman Cllr Jones informed the Councillors that the Police has requested that the Council fund a key pad entry. He has instructed the Clerk to say no to this request. The Parish Council had funded the gates and that was the end of our involvement.</p>	
10	PLANNING	
10.1	<p>SMD/2017/0730 – Land Adjacent to Caverswall Road – proposed two storey dwelling with integral garage</p> <p>Comment that the pitch of the roof be in line with surrounding properties</p> <p>SMD/2017/0730 – Walk Ministries Field House Farm, Dilhorne – Proposed timber doors and water boarded enclosure of existing open fronted building</p> <p>No objection</p> <p>SMD/2017/0788 – 6 Springcroft – Proposed two storey rear extension forming three bedrooms within the existing and new roof along with the introduction of two pitched roof dormers to the front</p> <p>NB – This item was not on the agenda as it arrived in the post on the day of the meeting.</p> <p>Cllrs instructed the Clerk to object on the ground of over development.</p>	
11	CEMETERY	
	<p>Nothing to report</p> <p>Cllr Herdman asked if plots in the cemetery would be available for pre purchase. Chairman Cllr Jones advised him that this was not available.</p>	CLERK
12	ENVIRONMENT	

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	<p>Cllr Yates asked the Clerk to investigate a replacement bin in Forsbrook village outside the Prim Shop.</p> <p>Cllr Bagnall had a correspondence from Mr Hopley and Helen Bickerton from the Library asking if the Christmas Tree which was again on the roof of the library as in previous years had received permission. Chairman Cllr Jones explained that we had received permission in previous years from the County Council as they owned the building and nothing had changed.</p> <p>Mr Hopley and Helen Bickerton had also commented that the Christmas Tree next to the notice board would damage the memorial with its roots. It was explained that the tree was cut and had no roots.</p> <p>Cllr Yates queried the ratio of Children to staff at the Library as he had been in recently and their seemed to be a lot of children.</p>	CLERK
<p>13</p> <p>13.1</p> <p>13.2</p> <p>13.3</p> <p>14</p>	<p>FINANCE Bank reconciliation was presented along with the bank balance and approval of monthly payments – Unanimously agreed to approve.</p> <p>Approve monthly account</p> <p>Unanimously agreed to approve</p> <p>Dawn Plant – Clerk Salary and expenses - £1047.44 HMRC – PAYE - £1093.77 Staffs County Council – Pension - £350.50 Quality Office Supplies - £46.80 Town and County – Lengthsman - £732 Stef Giblin – Web Site - £70</p> <p>Pre Precept discussion</p> <p>Budget Setting</p> <p>The Clerk presented a YTD financial situation and a draft budget for discussion at the next meeting.</p> <p>FETE</p> <p>Chairman Cllr Jones explained that there would be a meeting with Warwick Fayres in the new year.</p>	

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15	<p>Next fete meeting at 6.30pm on the day of the Parish Council meeting in January</p> <p>Neighbourhood Plan updates</p> <p>The Clerk explained that £3075 of funding had been awarded to the Parish Council Neighbourhood Plan. This would be taken forward with Hannah from Urban Vision in the new year.</p> <p>The Meeting finished at 8.15pm</p>	
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