

Forsbrook

PARISH COUNCIL

www.forsbrookparishcouncil.org.uk

clerk@forsbrookparishcouncil.org.uk

Dawn Plant – Clerk & RFP

Tel 07919911938

Dear Councillor,

You are summoned to a meeting of Forsbrook Parish Council, at Blythe Bridge Village Hall on **Monday January 15th 2024 at 7:30pm**

The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability; Crime and Disorder, Health and Safety and Human Rights).

Before the meeting there will be a public session to enable the people of Forsbrook to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk email at least 24 hours before the meeting so that every effort may be made to provide access.

Councillors:-

Herdman, Yates, McCready, Felin, Holmes, Byatt, White, Bostock, Reid, Durose

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MAIN AGENDA – Monday 15 January 2024 7:30pm

1, Apologies: to receive apologies.

2, Declarations of Interest and Dispensations (from agenda) – Councillors must declare any personal or prejudicial interests in items on the agenda and their nature, and leave the room for the relevant items.

3, Register of Interests: Councillors are reminded of the need to maintain their register of interests.

4, Minutes: to consider for accuracy and to approve the minutes of the last meeting: December 2023

5, Residents issues: (Suspend standing orders) To hear any issues faced by residents of the Parish

6 Handyman updates on jobs and any other issues requiring attention.

Date instruction given	Instruction	to be done by
01.12.2023	tidy and edge around the changing rooms and strim to make sure it looks nice for the carol concert.	done
12.12.2023	cut the ivy around the entrance to the cemetery	15.01.2024
12.12.2023	Paint the cemetery gates	15.01.2024
12.12.2023	plant bare root shrubs	15.01.2024
12.12.2023	Clear leaves in cemetery	15.01.2024
12.12.2023	Tidy edges of paths cemetery	15.01.2024
12.12.2023	investigate shrubs in the area outside the changing rooms	15.01.2024
12.12.2023	remove Christmas trees and put in cemetery	15.01.2024
12.12.2023	small shoots at base of trees on all parish land	15.01.2024

7, County and District Councillor reports to include reports from representatives attending outside meetings. to update Council with any relevant information.

8, Accounts/ Finance: to consider/approve

a) January accounts for approval

b) Bank Reconciliation (previously circulated by email and available on the web site)

c) To set the Precept for the year 2024/2025

9. Clerks report.

10 Events working party updates – To receive updates and approval of any spending

11. Update on the Police House project

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12. Football pitch – decision if to rent out for the 2024/25 season

14. Parish together – to nominate three representatives to attend.

15, Planning: to consider the Parish Councils response to the following planning applications:

Application Number	Address	Description
SMD/2023/0398	321 325 Late Shop Uttoxeter Road Blythe Bridge	2 Storey additions to existing building for the creation of 6 self contained flats and first floor and loft space.
SMD/2023/0245	192 Trent Villa Uttoxeter Road Blythe Bridge	Proposed two storey side extension and single storey rear extension
SMD/2023/0655	Agricultural Building Boundary Road Boundary	Proposed erection of two dwelling houses
SMD/2023/0593	St Modwen Homes Blythe Bridge Phase 2A Land South West of Levison Street Blythe Bridge	Full planning application for residential development comprising 14 dwellings (Use Class C3), access and internal road for vehicle, footpaths and cycle linkages, parking, landscaping, ecological habitats and associated infrastructure and earthworks

16., Cemetery: to discuss any issues with the cemetery to include any updates from the Handyman

16(a) – To receive a quote for the extension to the cemetery path and decide if to order the work.

17., Environment: to discuss any issues which Councillors would like the Clerk to report to other agencies.

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18. Items for the next agenda