

Forsbrook Parish Council

Football Changing Rooms Terms and Conditions

Approved 18th April 2022

Forsbrook Parish Council Changing rooms

TERMS & CONDITIONS OF HIRE

Forsbrook Parish Council changing rooms is owned by Forsbrook Parish Council and is managed by a Forsbrook Parish Council..

1. Use of the Centre

Use of the changing rooms is subject to the following rules and in the case of hirers, to certain standard conditions incorporated in the hiring agreement.

2. Equal Opportunities

The changing rooms shall be open to all members of the community in compliance with the provisions of the Equality Act 2010.

3. Use the Changing Rooms

- a) The changing room facilities are for sole use of the football teams paying to use the facilities.
- b) The right to refuse any application for the use of the changing room facilities is reserved by Forsbrook Parish Council
- c) All arrangements for the use of the changing room facilities are subject to the Forsbrook Parish Council reserving the right to withdraw the facility at any time with a one months' notice.
- d) Football Goal posts must be taken down after each match/training session
- e) Football Goal Posts are to be taken down at the end of each season
- f) Out of Season friendlies can be played subject to pitch repairs out of season and 1 months notice must be arranged with the Clerk

4. Key holder

Facilities at the Changing rooms are normally available for use at a time suit the individual football team, each manager will be provided with a set of keys to allow them to open and lock the facilities.

5. Maximum Capacity

The Changing rooms is only to be used for two football teams, the officials associated with each team. Non playing supporters are asked not to stay in the changing rooms.

6. Safety Requirements

All conditions attached to the granting of the Changing rooms shall be strictly observed. Nothing shall be done to endanger the users of the building and the policies of insurance relating to it and its contents. In particular:

- a) Obstructions must not be placed in the gangways or exits, nor in front of the emergency exits which must be immediately available for free public access.
- b) Fire fighting equipment shall be kept in its proper place and only used for its intended purpose.
- c) The fire brigade shall be called to any outbreak of fire.

- d) Highly flammable substances shall not be brought into or used in any part of the building.
- e) No unauthorised heating appliances shall be used on the premises.
- f) The First Aid box and accident book shall be readily available to all users of the premises. All electrical equipment brought onto the premises shall comply with the current Electricity at Work Regulations. Each item must be Portable Appliance Tested by a certified electrician.
- g) There is a No Smoking policy throughout the building and its environs.

7. Supervision

The hirer or person in charge of the football team shall not be under 18 years of age and shall be on the premises for the entire period whilst the changing rooms are in use.

8. Intoxicating Liquor

Must not be on the premises at any time.

9. Storage

The Football Changing rooms must be kept clear of football kits and clothing and other items unless arranged with the Clerk beforehand.

10. Loss of Property

The Parish Council cannot accept responsibility for damage to or loss or theft.

11. Car Parking

The Football Team and supporters can use the carpark provided, this must be clear of cars and secured by the end of the game.

12. Nuisance

- a) Litter shall not be left in or about the Football Changing Rooms.
- b) Except in the case of guide dogs for the blind or deaf, dogs shall not be admitted into the football changing rooms.
- c) Foul and abusive language will not be excepted and we ask that the neighbouring properties are considered by supporters.

13. Cleaning & Security/Care of Centre

All use of the football changing rooms premises & facilities is subject to the hirers accepting responsibility for returning furniture / equipment to their original position and for securing doors/windows of the premises as directed by the manager. All hirers shall leave the premises & surrounds in a clean & tidy condition.

14. Payment

Hirers will be required to pay the hire fee in two instalments due in October and February. Failure to pay will result in action taken to recover the debt.

15. Additional Safety Measures

All hirers must read & be familiar with the Fire Safety Procedures.

All hirers must accept responsibility for the safety of their teams and supporters

It is essential that all access routes, fire alarm panic buttons, gangways, exits & emergency exits are kept clear at all times & free from obstruction. Parents / carers with buggies or pushchairs must ensure that these do not obstruct access to fire alarm panic buttons, gangways, exits & emergency exits.

16. The list of charges for damage incurred is as follows and is not exhaustive

Failure to call a game of in time resulting in pitch damage £75

Damage to any part of the inside of the building including dirt on walls £75 plus the cost of repair

Damage to any part of the outside of building £75 plus the cost of the repair

Damage to fixture and fittings £75 plus the cost of the repair

Failure to clean properly after use £50

Failure to lock up properly £30

Lost keys £20 plus cost of replacement

17. The Clerk must be informed at the earliest opportunity of any problems with the facility.

18. Contacts

Parish Clerk

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