

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 16 May 2016 19:30 hours at Blythe Bridge Village Hall.

Members Present

Chairman Councillor F Hopley	Councillor Shufflebotham
Councillor Cornwall	Councillor Herdman
Councillor C Hopley	Councillor Morris
Councillor A E Wilson	Councillor Giblin
Councillor Mancey	Councillor Mould
Councillor Jones	

In Attendance

Dawn Plant - Clerk
Members of the Public 10
County Councillor William Day
District Councillor Flunder

1. **Apologies for Absence**

Cllr Yates Cllr Walker

2. **Declarations of Interest**

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Staffordshire County Council – William Amory Primary School	Councillor P Shufflebotham	Governor
Staffordshire County Council – Rights of Way Department	Councillor P Shufflebotham	Daughter (Dawn Plant – Clerk) us employed by SCC Rights of Way Department
Blythe Bridge Village Hall Committee	Councillor C Hopley	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor F Hopley	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee P2
Blythe Bridge Village Hall Committee	Councillor A E Wilson	Part of the management committee
Staffordshire County	Councillor P Jones	Personal – Staffordshire

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Council - Highway Issues		County Council Highway Officer Mary Anne Raftery Personal friend.
Tesco		Personal – employee of Tesco.
Staffordshire County Council- William Amory Primary School	Councillor I Herdman	Governor at William Amory School
SMDC Potential Site allocation		Resident adjacent to site
Butchers Arms Football Club	Councillor K Giblin	Treasurer

3	<p>TO ELECT CHAIRMAN / VICE CHAIRMAN / FINANCE CHAIR FOR THE YEAR 2016/2017</p> <p>Vice Chairman Cllr Morris invited the Parish Councillors to nominate a Chairman.</p> <p>Councillor C Hopley nominated Councillor F Hopley and this was seconded by Councillor Wilson</p> <p>Councillor Mould nominated Councillor Jones and this was seconded by Councillor Herdman.</p> <p>A vote then took place:-</p> <p>Votes for Councillor F Hopley – Councillor F Hopley, Councillor C Hopley, Councillor Cornwall, Councillor A E Wilson – 4 Votes</p> <p>Votes for Councillor Jones – Councillor P Jones, Councillor Mould, Councillor Mancey, Councillor Giblin, Councillor Shufflebotham, Councillor Herdman, Councillor Morris – 7 Votes</p> <p>Councillor Jones was duly elected.</p> <p>Nominations for the position of Vice Chair were requested:-</p> <p>Chairman Councillor Jones nominated Councillor Shufflebotham and this was seconded by Councillor Mould. No other nominations were received. Councillor Shufflebotham was duly elected as Vice Chairman.</p> <p>Nominations were taken for Financial Chairman.</p> <p>Vice Chairman Councillor Shufflebotham nominated Councillor Morris and</p>
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	<p>this was seconded by Councillor Herdman. As so no other nominations were received Councillor Morris was elected as Finance Chairman.</p> <p>Chairman Councillor P Jones thanked Councillor F Hopley for his hard work and dedication over the past year.</p>
3.1	<p>RESIDENTS ISSUES</p> <p>A member of the public addressed the Council and asked for clarification regarding the issue of compulsory purchase for Traveller sites in the Parish.</p> <p>District Councillor Flunder addressed the members of the public to clarify that he had been informed by the Head of Planning at SMDC who has stated that compulsory purchase would not take place, he had personally deliver the letter from Mrs Jackson the landowner of the earmarked site to SMDC and the clerk has a receipt to prove this.</p> <p>There was concern amongst the members of the public with regard to the other sites which had previously been mentioned, and this was causing particular anxiety with the older members of the parish.</p> <p>Cllr Flunder said that he felt there was still people in the parish who were unaware of the proposals and suggested the Parish hold another drop in session. This was discussed and arranged for 6 June 2016 6.30pm – 8.30pm. The clerk would put together some posters and ask The Coop and Spar to advertise them.</p> <p>Cllr Flunder asked members of the public to complain to SMDC if they felt that they were concerned with the way the consultation had been carried out.</p> <p>Cllr Shufflebotham explained that the Parish Council had circulated petitions in the shops which were very popular.</p> <p>There was Concern with regard to the housing allocation to the rear of Manifold. Councillor Shufflebotham explained that this site was not in the original maps and the Parish had not seen this allocation before now.</p> <p>County Councillor Day said that this process needed to finished with 18 months and if SMDC could not decide where to put the houses the government would take away the choice and decide for us.</p>
3.2	<p>COUNTY COUNCILLORS REPORT</p> <p>County Councillor Day explained that he had recently attended a presentation at Longton Fire Station regarding Dementia. The session was extremely worthwhile and sessions are now available for members of the public on 19,20,31 May at Longton Fire Station. If any member of the public</p>

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	or Councillors wished to attend then they could contact him directly.
4	<p>INFORMATION AND REPORTS FROM REPRESENTATIVES ATTENDING 'OUTSIDE' MEETINGS'. INCLUDING DISTRICT COUNCILLORS</p> <p>District Councillor Herdman said that the surgery with District Councillor Flunder and PCSO Charlesworth was a success and they are hoping to hold one every month, the next one will be on 21.05.16 He stated that he would let the clerk know of future dates so they can be published on the web site and facebook page.</p>
5.	<p>TO APPROVE THE DRAFT MINUTES FROM 18.04.16</p> <p>Resolved to approve</p>
6.	<p>MATTERS ARISING FROM MINUTES</p> <p>Councillor F Hopley stated that he had been misquoted in the recent press report regarding Traveller allocations, Chairman Councillor Jones asked if he asked the sentinel to print this.</p> <p>Councillor F Hopley went onto to say that he also knew nothing about the leaflet regarding the Youth Club.</p> <p>He has also been into Huw Gray and addressed the issue of the lorry deliveries directly and the manager has assured that the deliveries will now be monitored.</p>
7.	<p>CLERKS REPORT</p> <p>Reported items to Clear Streets and the Police regarding inconsiderate parking</p> <p>The Clerk explained she had report two items of inconsiderate parking. One at the junction of Stallington Road/ Uttoxeter Road and the other issue of School time parking at Penk/Dove/Trent Road</p> <p>Horses on the green adjacent to the Butchers Arms</p> <p>A discussion took place with regard to horses accessing the green. It was agreed to monitor the situation.</p> <p>Councillor Herdman asked if we could plant some oblong planters at the Butchers Arms end to stop cars parking on the green. Unanimously agreed to ask the Lengthsman to supply</p> <p>Neighbourhood Plans</p> <p>Agreed that the Clerk obtain quotes</p>

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	<p>Notice Boards</p> <p>Agreed that the Clerk ask the Lengthsman if he could spruce up the notice board and paint them.</p> <p>Planters and Watering</p> <p>It was unanimously agreed to ask Heath House and Premier Watering to supply services for this year.</p>
8.	CORRESPONDANCE
8.1	<p>Letter from Mark Deaville regarding changes to Highway Neighbourhood teams.</p> <p>Read and noted</p>
8.2	<p>Official Notification of the Housing and Traveller Site consultation.</p> <p>Read and noted</p>
8.3	<p>Email from Julie regarding litter Picking on Dilhorne Road</p> <p>An email was read out from a member of the public present at the meeting. It stated that she had recently started to litter pick Dilhorne Road. She had recently picked several items of litter from Macdonalds. It was agreed that the Clerk would email Macdonalds and discuss the litter issue with them.</p> <p>Councillor Shufflebotham also added that the Year 4 children from Forsbrook Primary School had recently litter picked the recreation ground as part of a school project. It was agreed that the Clerk purchase some sweets and send them into school for the children.</p> <p>A discussion took place regarding the SMDC litter pick that the Parish Council pay extra for. It was agreed that the Clerk would contact SMDC and ask where and on what dates he has litter picked. This could then look at a review of the service offered.</p>
9	PLANNING
9.1	<p>SMD/2016//0199 – 26 Hillside Avenue – Demolition of conservatory and erection of a two storey side extension and construction of rear dormer.</p> <p>Resolved to comment – That the development is in keeping with the design and street scene and that the privacy of neighbours is considered.</p>

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	<p>SMD/2016/0255 – 268 Uttoxeter Road – Change of use from Shop to Tattoo parlour</p> <p>Resolved – No Objections</p>
	<p>SMD/2016/0231 – The Firs, Cheadle Road – Proposed single storey rear extension</p> <p>Resolved – To object on the grounds of scale and out of character with the area.</p>
9.2	PLANNING APPROVAL / REFUSAL
	<p>Approval - SMD/2016/0132 – 252 Uttoxeter Road, Blythe Bridge – proposed conversion of roof space to include installation of front and rear dormers and new shop front.</p>
10.	CEMETERY
10. 1	<p>CEMETERY REPORT</p> <p>Noting to report</p>
11.	ENVIRONMENT
11. 1	<p>Chairman Councillor Mancey asked if any progress was the bin for the children’s playground. The Clerk had a quote for a wooden bin, however after discussion it was agreed she would seek further prices from Taylors for a metal raised bin.</p> <p>Councillor Shufflebotham – Ask that the Clerk contact the Police to ask if they will do a walk around Blythe Mount Park and Penk Road / Trent Road at school time to help alleviate the parking issue.</p> <p>Councillor Mancey – Asked the Clerk to investigate the possibility of double yellow lines and what process was involved.</p> <p>Councillor Herdman – Stated that the issue with the cars backing up onto the level crossing was continuing, and it is only a matter of time until the barriers close on a car. The Clerk will contact the Police to ask if there is any evidence from the camera van to suggest this is happening and what can be done about it.</p> <p>Councillor Cornwall asked the clerk if we could investigate the possibility of laying stone on the “no mans land” behind the station</p> <p>Councillor Wilson asked the Clerk to report to the police the parking on the</p>

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	<p>pavement at the Butchers Arms.</p> <p>Councillor Giblin stated that the hedges between The Butchers Arms and Roebuck were still overgrowing – County Councillor Day will ask Rob Steele at SCC to attend again.</p>							
11. 2	<p>Damage to the trees at Jubilee Gardens 19.04.16 and quote to repair the CCTV and quote for a new CCTV camera in another location.</p> <p>A quote to repair the CCTV in the Children compound was received - £270</p> <p>A quote was received to install a new set of CCTV camera and associated works was received £2964.00</p> <p>It was unanimously agreed to order these goods.</p>							
12	<p>PARISH FETE UPDATE</p> <p>Councillor Shufflebotham addressed the Councillors and said:-</p> <p>The prizes received from local businesses had been tremendous and thanks Councillors Hopley for their support with this.</p> <p>A dog show had been organised and a deal had been offered to enable the Council to give discounted train rides at the fete. She thanked Foxfield for their ongoing support.</p> <p>Councillor Giblin asked Councillor Morris when the tables would need to be back at the village hall on the day of the fete. Councillor Morris said 5.30pm</p> <p>Councillor Giblin and Councillor Shufflebotham asked Distract Councillor Flunder if he could ask Checkley Parish Council if 20 tables could be borrowed for them for the event. He will come back to Councillor Shufflebotham.</p>							
12.	<p>FINANCE</p>							
12. 1	<p>BANK BALANCE FOR 31.03.16</p> <p>Co-operative Bank £35828.10</p> <p>Unity Trust £100437.28</p>							
	<p>APPROVE ACCOUNTS AND PAYMENTS FOR APRIL / MAY</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Cheque Number</th> <th style="width: 33%;">Whom</th> <th style="width: 33%;">Amount</th> </tr> </thead> <tbody> <tr> <td>402579</td> <td>Doors for Industry – Roller shutter door changing room</td> <td>109.30</td> </tr> </tbody> </table>		Cheque Number	Whom	Amount	402579	Doors for Industry – Roller shutter door changing room	109.30
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402579	P Shufflebotham – expenses incurred	14.71
402577	SMDC – Litter Pick	1274.08
402580	Quality Office Supplies – new printer	139.27
402581	Cheadle and Tean Times – AGM	43.20
402582	Town and Country – Lengthsman	3082.80
402583	Dawn Plant – Clerk Salary and expenses	1063.61

Chairman Councillor Peter Jones said that the Clerk was currently looking into swapping the bank accounts over to Barclays.

A letter from Unity Trust has been received regarding the charges to be applied to the bank account for hosting the account. This will be £6 per month.

The meeting closed at 9.10pm