

# FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

[forsbrookparishcouncil@outlook.com](mailto:forsbrookparishcouncil@outlook.com)

[www.forsbrookparishcouncil.org.uk](http://www.forsbrookparishcouncil.org.uk)

Minutes of the meeting held on Monday 18 April 2016 19:30 hours at Blythe Bridge Village Hall.

## **Members Present**

Cllr Herdman	Cllr Cornwall
Cllr Shufflebotham	Vice Chairman J Morris
Cllr Jones	Cllr Mould
Cllr Mancey	Cllr Giblin
Cllr Wilson	Cllr Walker

## **In Attendance**

Dawn Plant - Clerk
District Cllrs Flunder and Ross
County Cllr Day
R Bagnall
S Bagnall
Mark Wagstaff – Foxfield
Members of the public - 4

## 1. **Apologies for Absence**

Chairman Cllr F Hopley, Cllr C Hopley, Cllr Yates
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## 2. **Declarations of Interest**

<b><u>Item</u></b>	<b><u>Member</u></b>	<b><u>Nature</u></b>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Staffordshire County Council – William Amory Primary School	Councillor P Shufflebotham	Governor
Staffordshire County Council – Rights of Way Department	Councillor P Shufflebotham	Daughter (Dawn Plant – Clerk) is employed by SCC Rights of Way Department
Blythe Bridge Village Hall Committee	Councillor C Hopley	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor F Hopley	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee

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Blythe Bridge Village Hall Committee	Councillor A E Wilson	Part of the management committee
Staffordshire County Council - Highway Issues	Councillor P Jones	Personal – Staffordshire County Council Highway Officer Mary Anne Raftery Personal friend.
Tesco		Personal – employee of Tesco.
Staffordshire County Council- William Amory Primary School	Councillor I Herdman	Governor at William Amory School
SMDC Potential Site allocation		Resident adjacent to site
Butchers Arms Football Club	Councillor K Giblin	Treasurer

<b>3.</b>	<b>OPEN SESION</b>
<b>3.1</b>	<p><b>RESIDENTS ISSUES</b></p> <p>The residents issues were addressed by the information Keith Flunder supplied under item 4 regarding the recent Traveller and Housing Consultation from SMDC</p> <p>A member of the public asked if the recent quote in the press from Chairman Cllr Hopley was the opinion of the Council.</p> <p>Cllr Jones said no and in future could all press contact go through the Clerk and she can ring round for a statement.</p> <p>Ray Bagnall – Chair of the Village Hall Committee stated that he did not know anything about a Youth Club set to be held in the Village Hall and he was quite annoyed about it, he would personally address Chairman Councillor Hopley the next day.</p>
<b>3.2</b>	<b>COUNTY COUNCILLORS REPORT - County Councillor Day explained that</b>

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	<p>from April 2016 there would be a 30% reduction in the Highways Budget for the County. In addition to this the neighbourhood highways teams were being drastically reduced along with the Lengthsman scheme for April 2017.</p> <p>Cllr Herdman asked Cllr Day if any news was available on the issue at Huws Gray. Cllr Day will chase this up.</p> <p>A discussion ensued with regard to the quality of the repairs being undertaken by Amey and the Parish Council agreed that they were not an adequate standard.</p>
4	<p><b>INFORMATION AND REPORTS FROM REPRESENTATIVES ATTENDING 'OUTSIDE' MEETINGS'. INCLUDING DISTRICT COUNCILLORS</b></p> <p>District Councillor Flunder explained the following with regard to the recent Traveller Site allocation which had been earmarked for a "Jacksons Yard" Blythe Bridge.</p> <p>A letter has been hand delivered to the Parish Council meeting this evening from Mrs Jackson stating that she does not want to sell her land for a Traveller Site.</p> <p>This will essentially rule this site out and the process at looking for another site will have to start again.</p> <p>Cllr Shufflebotham asked if this meant that the process would now be fair and that the entire area of the SMDC would be look at again.</p> <p>Cllr Shufflebotham also added that the site behind Manifold Road in Forsbrook for housing was not the original consultation and it is now marked as a Green Site. The other sites along the same lane have been marked red and orange due to the condition of the road. It appears that no one know what they are dong at the District Council.</p> <p>District Councillor Ward explained that the criteria scoring for the Traveller sites was flawed as SMDC had employed an outside agency to score the sties and then internal staff had interpreted it. If you read the guidance it sates that Travellers themselves have asked to be placed away from local communities and this was given a higher score, the staff at SMDC had then put the sites near local communities.</p> <p>Cllr Flunder explained that he had a sense that SMDC were not going to compulsory purchase sites where the landowner would not sell.</p>

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	<p>Cllr Mould stated he wanted to thank the District Councillors in their support for the matter.</p> <p>Cllr Mancey said that we have to stay strong in the fight and Cllr Ward said that Werrington were strong in their battle and now have no sites earmarked.</p> <p>It was unanimously agreed that a public “drop in “session would be held on Tuesday 3<sup>rd</sup> May at 7pm where members of the public could sign a petition and look at the information, chat to the Councillors etc.</p> <p>The Clerk will publish it on the Web Site, Facebook and speak to the press.</p>
5.	<p><b>TO APPROVE THE DRAFT MINUTES FROM 21.03.16</b></p> <p>Add Cllr Mould on to declarations of interest.</p> <p>Resolved to approve</p>
6.	<p><b>MATTERS ARISING FROM MINUTES</b></p> <p><b>NONE</b></p>
7.	<p><b>CLERKS REPORT</b></p> <p>The Clerk explained that she had approached a team playing football on the pitch (Florence Falcons U11) which were not one of the teams which paid to use the facilities. They explained that they were sorry and did not realise but asked if it were possible for them to train on the area and avoid the pitch.</p> <p>The Clerk said that on this evening they could remain training on the pitch but she would have to ask the Parish Council if they would agree to this, and also asked if she could see a copy of their Public Liability Insurance. The Clerk asked the Councillors to discuss and make a decision if they would allow the team to train on the recreation ground in future.</p> <p>The Councillors discussed the issue and were concerned about the fact that there would be no one to “police” the area should the team take it upon themselves to use the pitch again. They also thought it unfair that the other two teams were paying for the facilities. Clerk to inform FF that the answer is No.</p>
7.1	<p><b>ANNUAL PARISH MEETING</b> - The Annual Parish meeting will take place before the May Parish meeting at 6.30pm. Cllr Morris has booked the village hall and the Clerk will advertise</p>

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<b>8.</b>	<b>CORRESPONDANCE</b>
<b>8.1</b>	<p><b>EMAIL REGARDING THE AREA OF LAND BEHIND BLYTHE BRIDGE STATION</b></p> <p>An email was read out regarding the area of ground behind Blythe Bridge Station which is in a poor state of surface repair. The Councillors agreed that as the Parish Council did not own the land nor was it a Public Footpath there was little they could do.</p>
<b>8.2</b>	<p><b>RESPONSE FROM DISTRICT COUNCILLORS HERDMAN AND FLUNDER REGARDING TRAVELLER SITES</b></p> <p>Dealt with in item 4</p>
<b>8.3</b>	<p><b>EMAIL REGARDING COOP STOR DELIVERIES</b></p> <p>An email was read out with regard to our recent complaint regarding store deliveries at School times. The Coop have now changed their delivery times to 9.30am</p>
<b>8.4</b>	<p><b>LETTERS X 2 FROM LANDOWNERS REGARDING TRAVELLER SITES</b></p> <p>Two letters had been received in addition to the one from Mrs Jackson, these were from Mr and Mrs Mellor of Quabbs Lane and Mr and Mrs Wright of the Arc, Boundary.</p> <p>Both letters clearly state that they will not sell their land for Travellers sites.</p>
<b>8.5</b>	<p><b>EAMIL FROM MRS JACKSON REGARDING TRAVELLER SITES</b></p> <p>Dealt with in section 4</p>
<b>8.6</b>	<p><b>EMAIL REGARDING FLORENCE FALCONS USING THE PITCH FOR TRAINING</b></p> <p>Dealt with in Clerks section</p>
<b>9</b>	<b>PLANNING</b>
<b>9.1</b>	<p><b>SMD/2016/0155 – 59 Uttoxeter Road, Blythe Bridge - Proposed first floor rear extension</b></p> <p>To comment that no objection but to take into consideration the privacy of neighbours and the street scene.</p>
	<p><b>HNT/2016/0016 – 11 Birch Grove Blythe Bridge – Single storey rear extension, extending 3m beyond rear wall of the original dwelling, 3.95m max</b></p>

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	<p>height and 2.72 to eaves.</p> <p>To comment that no objection but to take into consideration the privacy of neighbours and the street scene.</p>																			
9.2	<b>PLANNING APPROVAL / REFUSAL</b>																			
	<b>SMD/2015/0764    20 Draycott Old Road, Forsbrook, ST11 9AL -    Refusal</b>																			
<b>S</b>	<b>SMD/2015/0824    86 Stallington Road. Blythe Bridge    -    Approval</b>																			
10.	<b>CEMETERY</b>																			
10. 1	<p><b>CEMETERY REPORT</b></p> <p>Cllr Shufflebotham explained that she and the Clerk had recently reported a suspicious car which was parked on two occasions at the cemetery to the police.</p>																			
10. 2	<p><b>CEMETERY FEE SETTING 2016/2017</b></p> <p>It was unanimously agreed that the fees should remain the same for the following financial year, which is:-</p> <table style="margin-left: 40px;"> <tr> <td>New grave 2 people</td> <td style="text-align: right;">£200</td> <td style="text-align: right;">£500</td> </tr> <tr> <td>Reopening of grave for 2<sup>nd</sup> burial</td> <td style="text-align: right;">£150</td> <td style="text-align: right;">£400</td> </tr> <tr> <td>Plot for cremated remains</td> <td style="text-align: right;">£150</td> <td style="text-align: right;">£400</td> </tr> <tr> <td>Reopening for 2<sup>nd</sup> cremated remains</td> <td style="text-align: right;">£130</td> <td style="text-align: right;">£330</td> </tr> <tr> <td>New grave for a child or still born infant</td> <td style="text-align: right;">£80</td> <td style="text-align: right;">£250</td> </tr> </table> <p>It was agreed that the non resident criteria is to remain the same.</p> <p>People who were not a resident in the Parish of Forsbrook at the time of their death cannot be buried in Forsbrook Cemetery unless the person had a husband, wife, child or parent buried in Forsbrook Cemetery or who had lived in the Parish for ten years or more.</p> <p>It was agreed that the memorial fees for the financial year 2016/2017 would be:-</p> <table style="margin-left: 40px;"> <tr> <td>Fee for placing a memorial</td> <td style="text-align: right;">£70</td> </tr> <tr> <td>Additional inscription</td> <td style="text-align: right;">£40</td> </tr> </table>	New grave 2 people	£200	£500	Reopening of grave for 2 <sup>nd</sup> burial	£150	£400	Plot for cremated remains	£150	£400	Reopening for 2 <sup>nd</sup> cremated remains	£130	£330	New grave for a child or still born infant	£80	£250	Fee for placing a memorial	£70	Additional inscription	£40
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11.	<b>ENVIRONMENT</b>																			
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	<p>Cllr Mould – The grid adjacent to Chandai Cottage is in a terrible state – Clerk to report (again)</p> <p>Cllr Shufflebotham asked Cllr Day if the area at the end of Caverswall Old Road (at Junction of Blythe Bridge Road) could be investigated. It appears that there is some old stones in the area and people were using this to allow a car round the corner. She asked if it was Highway land could it be improved. Cllr Walker stated that he owned the land and had now given it to his son and he would not be doing anything with it because he had tried to gain planning permission on the land and was not allowed. Cllr Day will obtain a land registry search to ascertain the ownership of the extent of the highway and report back.</p> <p>Cllr Shufflebotham asked if the Clerk could obtain a quote for a battery pack for the roller shutter to enable it to be opened when the power failed.</p> <p>Cllr Mancey stated she had seen Amey doing something with the grids on The Coop carpark so hopefully the issue will be resolved.</p> <p>Cllr Walker asked the clerk to investigate the possibility of extending the double yellow lines on Draycott Lane</p> <p>Cllr Giblin asked if anyone thought that the library carpark was being used by students at the high school, a discussion ensued and all Councillors did not think this was the case.</p> <p>Cllr Giblin asked if a bin could be provided in the childrens compound. All Councillors asked the Clerk to order one and sort it out.</p> <p>Cllr Giblin asked if the Lengthsman could attend to the goal mouths – Clerk to sort.</p>
11. 2	<p><b>FEE SETTING 2016/2017</b></p> <p>It was unanimously agreed that the fees for the Football Teams would remain the same for the years 2016/2017 at £600 per year.</p>
11. 3	<p><b>PARISH FETE UPDATE</b></p> <p>Mark Wagstaff from Foxfield was at the meeting to answer any questions:-</p> <p>Could we have a marquee – Yes we have several you can use for free.</p> <p>The only thing you cannot do is stay until after 11pm, bring alcohol or food vans onto the site. He went onto explain that he can arrange Victorian swing boats and provide car park marshalling.</p> <p>Cllr Herdman will approach Heath House Farm to see if they can provide a</p>

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	<p>band.</p> <p>Mark will supply the clerk with a jpeg of Foxfields logo to enable us to put it on any literature. He also asked that the site is cleared on the day after the event as he has another event the next day.</p>
12.	<b>FINANCE</b>
12. 1	<p><b>BANK BALANCE FOR 31.03.16</b></p> <p>Unity Trust £100437.28</p> <p>Coop £14843.36</p> <p><b>NOTED</b></p> <p>The Clerk explained that The Co-op bank were being particularly difficult about changing the details of the account over and altering signatory details, they had sent an email querying the source of the Parish Council income and asking for all members voting rights, which obviously if they were aware of how a Parish Council works would not need to ask these questions. The Clerk went onto to state that since the Blythe Bridge branch has been closed it is increasingly difficult to park at the Longton Branch and there is never enough staff on hand to help.</p> <p>A discussion ensued and it was agreed that The Clerk should collect some account opening forms from Barclays in Cheadle and we would swap the account.</p>
	<p><b>APPROVE ACCOUNTS AND PAYMENTS FOR APRIL</b></p> <p>Cheque for:</p> <p>402573 – Village Hall Rental - £219.50</p> <p>402574 – SPCA Subs - £596.00</p> <p>402757 – Town and Country Lengthsman £2332.80</p> <p>402578 – Dawn Plant Salary and expenses - £1280.19</p> <p>Resolved</p>
12. 3	<p><b>ANNUAL AUDIT UPDATE</b></p> <p>The Clerk explained that the annual accounts would be available for the May meeting.</p>

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The meeting closed at 9.30pm