

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 20 June 2016 19:30 hours at Blythe Bridge Village Hall.

Members Present

Cllr Cornwall	Cllr Giblin
Cllr Shufflebotham (Vice Chairman)	Cllr Walker
Cllr C Hopley	Cllr Mould
Cllr Morris	Cllr Jones
Cllr Wilson	Cllr Herdman
Chairman Cllr P Jones	Cllr Mancey

In Attendance

District Councillor K Flunder
County Councillor W Day
Dawn Plant (Clerk)
Members of the Public - 2

1. **Apologies for Absence**

Cllr Yates, Cllr F Hopley

2. **Declarations of Interest**

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Staffordshire County Council – William Amory Primary School	Councillor P Shufflebotham	Governor
Staffordshire County Council – Rights of Way Department	Councillor P Shufflebotham	Daughter (Dawn Plant – Clerk) us employed by SCC Rights of Way Department
Blythe Bridge Village Hall Committee	Councillor C Hopley	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor F Hopley	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor A E Wilson	Part of the management committee
Staffordshire County	Councillor P Jones	Personal – Staffordshire

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Council - Highway Issues		County Council Highway Officer Mary Anne Raftery Personal friend.
Tesco		Personal – employee of Tesco.
Staffordshire County Council- William Amory Primary School	Councillor I Herdman	Governor at William Amory School
SMDC Potential Site allocation		Resident adjacent to site
Butchers Arms Football Club	Councillor K Giblin	Treasurer
For this meeting only	Chairman Cllr P Jones	Planning application at 13 Springfield Drive

3	OPEN SESSION
3.1	<p>RESIDENTS ISSUES</p> <p>The managers from the youth football team who pay to use the football facilities on the recreation ground were present at the meeting. They discussed with the Councillors the need for the role on goals for both the adult pitch and the possibility of a new 5 a side pitch with roll on goals. The quotes were discussed and the adult role on nets were in the region of £1000 and the 5 a side nets were approx. £200. The clerk explained that the current goal posts were not ideal and in light of health and safety the portable goals were a better solution.</p> <p>The Councillors resolved unanimously to purchase the goals and to speak to the Lengthsman for him to accommodate a gate in the changing room's compound to allow access in and out with the goals.</p>
3.2	<p>COUNTY COUNCILLORS REPORT</p> <p>County Councillor Day reported that all the issues with Pot holes had been reported and they had been categorised as non-urgent with a 60 day lead time.</p> <p>Chairman Councillor P Jones stated that the roads were appalling.</p> <p>Councillor Herdman stated that the road from Foxfield to Caverswall</p>

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	had been flooded for the past 7 days.
4	<p>INFORMATION AND REPORTS FROM REPRESENTITIVES ATTENDING OUTSIDE MEETINGS INCLUDING DISTRICT COUNCILLORS</p> <p>District Councillor Flunder said that he felt the last drop in session to discuss the housing consultation was a success and had been very busy.</p> <p>The issue with the misinformation regarding Mrs Jacksons land had been resolved at the District Council and members of the public were now aware that the land had not been sold.</p> <p>The next drop in session for District Councillors is 23.07.16 at the library.</p>
5	<p>TO APPROVE DRAFT MINUTES 16.05.16</p> <p>Resolved to approve</p>
6	<p>MATTERS ARISING FROM MINUTES</p>
6.1	<p>LITTER PICKING DETAILS</p> <p>The information was noted and the Clerk will monitor</p>
7	<p>CLERKS REPORT</p> <p>Plant Watering – The contract had started with a local company</p> <p>CCTV – This has now been installed on the side of the changing rooms</p> <p>Planters butchers arms – These were now installed</p>
8	<p>CORRESPONDANCE</p>
8.1	<p>INVITE TO CCG AGM</p> <p>Noted</p>
8.2	<p>HEALTH WATCH ANNUAL CONFERENCE</p> <p>Noted</p>
8.3	<p>PARISH ASSEMBLY REPRESENTITVE</p> <p>Unanimously agreed that Cllr Jones and Cllr Mould are the representatives</p>
8.4	<p>EMAIL FROM MRS JACKSON REF TRAVELLERS SITES</p>

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	Noted
9	PLANNING
	<p>SMD/2016/0316 – Heath House Farm, Caverswall Old Road – Certificate of lawfulness of existing use for erection of building</p> <p>No Comment</p>
	<p>HNT/2016/0023 – 13 Springfield Drive, Forsbrook – Erection of a single storey rear kitchen/garden room extension with pitched roof to replace existing conservatory. Proposed extension 5m beyond the rear wall of the original dwelling, 4m max height and 2.5 m height to eaves.</p> <p>Cllr Peter Jones expressed a pecuniary interest. No Objections, however could the privacy of the adjoining neighbours be considered, and the street scene also be considered.</p>
	<p>SMD/2016/0281 – Caverswall Road, Blythe Bridge – Proposed upgrade to an existing telecoms installation and associated works.</p> <p>No Objections</p>
	<p>SMD/2016/0289 – 63 Caverswall Road – Extension to dwelling and detached garage</p> <p>Objections - The extension is too large for the street scene, the scale is not in keeping with adjacent properties.</p>
	<p>SMD/2016/0335 – 21 Crossfield Avenue – Proposed two storey side extension with loft conversion.</p> <p>Objections - Could the Planning control officer please visit this development as work seems to have begun already.</p>
	<p>SMD/2016/0310 Orchard Corner 108 Caverswall Road, Blythe Bridge – Proposed two storey side and single storey rear extension.</p>

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	<p>Objection -- The extension is too large for the street scene, the scale is not in keeping with adjacent properties.</p>
9.2 PLANNING APPROVAL REFUSAL	59 Uttoxeter Road, Blythe Bridge ST11 9JG – Proposed part first floor rear extension - REFUSAL
10	<p>CEMETERY</p> <p>Nothing to report</p>
10.1	<p>CEMETERY</p> <p>Nothing to report</p>
11	<p>ENVIRONMENT</p> <p>Nothing to report</p>
11.1	<p>ENVIRONMENT REPORT</p> <p>Cllr Giblin asked if the clerk could chase the erection of the dog fouling signs.</p> <p>Cllr Wilson asked the clerk ask for the road sweeper to attend to the grit on New Close Avenue</p>
12	<p>PARISH FETE UPDATE</p> <p>Chairman Cllr Peter Jones thanked everyone involved in the Fete. He asked Cllr Flunder to pass his thanks onto Checkley village hall for the load of the tables and asked the Clerk to email them directly with thanks.</p> <p>Cllr Wilson stated that the press coverage could have been better.</p> <p>Cllr Shufflebotham thanked Cllr F Hopley for asking that the Fete was resurrected back in May 2015.</p> <p>A Fete debrief meeting will take place on Monday 4th July at 7pm</p>
13	FINANCE
13.1	<p>NALC 2016 – 2018 NATIONAL SALARY AWARD</p> <p>Noted</p>
13.2	APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT

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	Unanimously agreed to accept
13.3	APPROVAL OF THE ANNUAL ACCOUNTING STATEMENT Unanimously agreed to accept
13.1	BANK BALANCES FOR 30.04.16 NOTED
13.2	APPROVAL OF JUNE ACCOUNTS AND PAYMENTS 402584 – Town and Country – Lengthsman £2737.20 402585 – Heath House Farm – Planters £589.20 402586 – Quality Office Supplies – Cartridge £62.39 402587- Stef Giblin – Web site £157.50 402588 – Elizabeth Thompson – Internal Audit £99 402589 – SLCC – Clerk Society £149 402590 – Leaflets Ltd – Parish Fete £209 402591 – Pegasus – CCTV Installation £3234 402592 – Dawn Plant – Clerk Salary and expenses
	The meeting closed at 8.20pm