

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 16 October 2017 19:30 hours at Blythe Bridge Village Hall.

Members Present

Chairman Cllr Jones	Cllr Yates
Cllr Morris	Cllr Bagnall
Cllr Herdman	Cllr Hughes
Cllr Tunncliffe	Cllr Walker
	Cllr Mancey

In Attendance

Clerk to the Council Dawn Plant	Members of the Public 0
District Councillor K Flunder	Ms T Dale
Cheadle and Tean Times	Mr R Bagnall – Blythe Bridge Village Hall

1. Apologies for Absence

Cllr Mould, Cllr Shufflebotham, County Councillor Ward
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2. Declarations of Interest

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Staffordshire County Council – William Amory Primary School	Councillor P Shufflebotham	Governor
Staffordshire County Council – Rights of Way Department	Councillor P Shufflebotham	Daughter (Dawn Plant – Clerk) us employed by SCC Rights of Way Department
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor S Bagnall	Part of the management committee
Staffordshire County Council - Highway Issues	Councillor P Jones	Personal – Staffordshire County Council Highway

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Tesco		Officer Mary Anne Raftery Personal friend. Personal – employee of Tesco.
Staffordshire County Council- William Amory Primary School SMDC Potential Site allocation	Councillor I Herdman	Governor at William Amory School Resident adjacent to site
Family Land Ownership Caverswall Old Road	Councillor Walker	Housing Consultation sites
Staffordshire County Council – Forsbrook Primary School	Councillor Hughes	Employed at the school

3	OPEN SESSION	
3.1	RESIDENTS ISSUES Mr Bagnall reported that the hole outside the Deep Pan Man is getting bigger – the Clerk will report this. The reporter from the Cheadle and Tean Times asked the Councillors what they thought about the recent “restart heart” training which had taken place at the Blythe Centre. Chairman Councillor Jones commented that it was an excellent idea and children could not start learning this vital skill long enough. Councillor Hughes commented that her daughter had attended and thought it was brilliant.	ACTION
3.2	COUNTY COUNCILLORS REPORT Nothing to report in Cllr Wards absence.	
4	INFORMATION AND REPORTS FROM REPRESENTITVES ATTENDING OUTSIDE MEETINS INCLUDING DISTRICT COUNCILLORS – Councillor Flunder had attended a meeting with SMDC and SCC and stressed the importance of not accepting the Blythe Vale Park planning until a master plan was in place.	

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5	TO APPROVE THE DRAFT MINTUES FROM 18.09.17	
	Unanimously agreed to resolve.	
6	MATTERS ARISING FROM MINUTES	
	<p>Cllr Mancey asked if the Clerk could find out about “New Councillor Training” from the SPCA.</p> <p>The Councillors asked the Clerk to provide everyone with a copy of the definitive footpath map for the parish.</p> <p>The Clerk explained that the rights of way in the area were currently undergoing a consultation at SCC to prioritise them in order of maintenance schedules. It was agreed that the Clerk could comment on this.</p>	
8	CORRESPONDANCE	
8.1	Parishes Together meeting 30.10.17	Clerk
	<p>Chairman Cllr Jones and the Clerk were attending this meeting at Greatwood Hall and extended the invite to all the other Parish Councillors.</p>	
8.2	Vacancy and Coop	
	<p>Cllr Giblin has tendered her resignation and the Councillors expressed their thanks for all her hard work with the fete.</p> <p>The Clerk has informed SMDC and awaited the permission to co – op.</p> <p>One seat is still vacant and Ms T Dale had attended the meeting to see if she was interested in becoming a Parish Councillor, she agreed to let us know before the next meeting.</p>	
8.3	Planning the right homes in the right places NALC guidance	
	The Councillors asked the Clerk to circulate this to them	
8.4	Neighbourhood Plan vote to process	
	It was unanimously agreed to employ Hannah from Urban Visions services (following her presentation at the September meeting) to undertake the work on the Neighbourhood Plan. The Clerk will	

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	contact her to start the ball rolling.	
8.5	<p>Street Soccer The Clerk informed the Councillors that this was now booked for the Tues / Wed of Half term and was on the Parish Facebook page.</p>	
8.6	<p>Heath House Farm request for sign and planter</p> <p>An email had been received from Heath House asking if they could site a planter at the junction of Cheadle Road/ Caverswall Old Road. They would fill it and maintain it each year and it would display a sign on it point to Heath House.</p> <p>Unanimously agreed to allow this.</p>	
10	PLANNING	
10.1	No planning received	
11	CEMETERY	
	IN Councillor Shufflebotham absence the Clerk informed the Councillors that the bench had been installed in the cemetery.	CLERK
12	ENVIRONMENT	
	<p>Cllr Mancey if perhaps we could approach businesses to sponser planters.</p> <p>Chairman Cllr Jones asked the Councillors if they would like to enter the Best Kept Village competition next year, it was a unanimous yes.</p> <p>Chairman Cllr Jones mentioned that he had been into the post office and it was not going to be moving to Spa anytime in the near future and this was just a rumour.</p> <p>Cllr Yates informed the Councillors that a man had recently been caught allowing his dog to foul in the Parish and he awaits news from SMDC.</p> <p>Cllr Yates asked the Clerk to contact Tesco regarding their</p>	CLERK

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	deliveries which appear to have slipped back to large articulated lorries, which cause chaos in the village.																																																																	
13	FINANCE Bank reconciliation was presented along with the bank balance and approval of monthly payments – Unanimously agreed to approve. The schedule for payments for August was presented.																																																																	
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		56.52	Clerks expenses Flowers	
	Staffordshire Pension Fund	350.50	Clerk Pension	
	Grant Thornton	360.00	Audit fee	
	Red Brick Café	562.50	Sgt Egerton Memoria 1	
	Quality Office Supplies	52.06	Printer ink and Paper	
	TPC	60.00	Mole control	
	P Shufflebotham	28.00	Sgt Egerton Expenses (wreath)	
	Town and Country	2500.80	Lengths man	
13.2	Half year budget update The Clerk presented a budget update and half yearly spend review.			
13.3	Grant Thornton Audit update The Audit had now been completed successfully.			
14	FETE A date for the next fete meeting was set for 06.11.17 at 6.30pm			
	The meeting finished at 8.25pm			