

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 18 September 2017 19:30 hours at Blythe Bridge Village Hall.

Members Present

Chairman Councillor P Jones	Vice Chairman Councillor Shufflebotham
Councillor A Mould	Councillor B Yates
Councillor R Mancey	Councillor K Giblin
Councillor I Herdman	Councillor J Morris
Councillor S Bagnall	

In Attendance

Clerk to the Council Dawn Plant	Members of the Public 3
District Councillor Flunder	Mr R Bagnall – Blythe Bridge Village Hall
Mr L Wood	

1. Apologies for Absence

Cllr Hughes, Cllr Walker, County Councillor Ward
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2. Declarations of Interest

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Staffordshire County Council – William Amory Primary School	Councillor P Shufflebotham	Governor
Staffordshire County Council – Rights of Way Department	Councillor P Shufflebotham	Daughter (Dawn Plant – Clerk) us employed by SCC Rights of Way Department
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor S Bagnall	Part of the management committee
Staffordshire County	Councillor P Jones	Personal – Staffordshire

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Council - Highway Issues		County Council Highway Officer Mary Anne Rafferty Personal friend.
Tesco		Personal – employee of Tesco.
Staffordshire County Council- William Amory Primary School	Councillor I Herdman	Governor at William Amory School
SMDC Potential Site allocation		Resident adjacent to site
Butchers Arms Football Club	Councillor K Giblin	Treasurer
Family Land Ownership Caverswall Old Road	Councillor Walker	Housing Consultation sites
Staffordshire County Council – Forsbrook Primary School	Councillor Hughes	Employed at the school

3	OPEN SESSION	
3.1	<p>RESIDENTS ISSUES</p> <p>Mr Wood briefed the Council on the fourth coming Sgt Egerton memorial service and told us that the memorial was due for installation on Tuesday 19 September. The County Council were trying to charge £600 in legal fees to for the paperwork to site the memorial but hopefully this charge would be waived. The order of service was passed round and Chairman Councillor Jones thanked Mr Wood for all his hard work and commitment and the Councillors unanimously agreed for the Parish Council to pay for the afternoon tea to be provided by The Red Brick Café.</p> <p>Joy Gillman of Caverswall Road was present and asked for an update on the white lines in front of her property which County Councillor Day was investigating. This was agreed to pass to the new County Councillor Ward.</p> <p>Julie Burrows of Crossfield Avenue asked the Council if the “No Balls Sign” could be removed to allow the children surrounding the green to play. Chairman Cllr Jones explained that the original request had come from the residents at the time as a number of</p>	ACTION

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	<p>residents had experienced damaged property. He went onto to say that he felt concerned that the content of the email sent contained the words “older” residents and that we should not prejudice against older people and that we are all residents regardless of age. This was an issue he felt very strong about.</p> <p>Following a discussion it was agreed to remove the sign and see how it goes and review again should any complaints be received.</p> <p>Shontelle Tunicliffe was present to discuss the St Modwen / Blythe Vale development but was agreed to discuss this under planning.</p>	
3.2	<p>COUNTY COUNCILLORS REPORT</p> <p>None in Cllr Wards Absence.</p>	
4	<p>INFORMATION AND REPORTS FROM REPRESENTITVES ATTENDING OUTSIDE MEETINS INCLUDING DISTRICT COUNCILLORS –</p> <p>Chairman Cllr Jones and Cllr Mould attended the extraordinary meeting at SMDC concerning the Leek Hospital closure and SCC bus consultation. Cllr Jones felt that the issue of the hospital had become too politicised and not everyone was pulling in the same direction. Cllr Mould stated he felt that it was already a done deal.</p> <p>District Cllr Flunder discussed the local plan and briefly said that the Blythe Vale park had the potential to be an asset if the infrastructure and master plan via SCC were done correctly and not rushed. He had recently been discussing this with Mark Winnington portfolio holder at SCC for the issue.</p>	
5	<p>TO APPROVE THE DRAFT MINTUES FROM 07.17</p> <p>Unanimously agreed to approve</p>	
6	<p>MATTERS ARISING FROM MINUTES</p>	
8	<p>CORRESPONDANCE</p>	
8.1	<p>Insurance renewal Unanimously agreed to approve</p>	Clerk

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8.2	Green Area at Crossfield Avenue Discussed in public session	
8.3	Reform Of Data Protection Act The Clerk explained that the Parish Council does not keep personal sensitive data, and the Clerk is the designated DPO Officer.	
8.4	John Giblin Butchers Arms An email was read out to apologise for the recent issue with the changing rooms over the roller shutter.	
8.5	Tree at Butchers Arms Green Space The Clerk explained that the solitary Ash Tree on the green was causing an issue for a lady in the bungalows and she was constantly picking up the leaf litter and dropped branches. Chris Dolan (the preferred tree surgeon for the Council) had quoted to remove the tree for £400. It was unanimously agreed to remove the tree.	
8.6	Quote for gates next to red brick café Chairman Cllr Jones explained that the Police has approached us at a previous meeting to request the purchase of security gates to stop the ASB which was taking place. A quote of 2345.40 from JLR Metal Works for the gates had been received. Unanimously agreed to approve the works and gates.	
8.7	SCC Libraries letter Letter to explain that more Libraries were moving to the category of community led. Noted	
8.8	Community Council Staffs AGM	

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8.9	<p>Chairman Cllr Jones had read this correspondence and found it interesting about the scope of the services the Community Council offer. Cllr Morris was passed the information for the Village Hall.</p> <p>CO-OPTING</p> <p>Following on from the discussion regarding Blythe Vale and St Modwen Shontelle Tuniclffe asked to be considered.</p> <p>Cllr Shufflebotham proposed her and Cllr Yates seconded.</p> <p>Cllr Tunnicliffe sat at the table.</p>	
10	PLANNING	
10.1	<p>To Acknowledge the letters from residents regarding Blythe Vale Busiess Park – Resolved</p> <p>Cllr Tunnicliffe explained that she felt strongly about this as she lives on Woodlands Road which is right next to the development. The houses being built would look directly into her property. She expressed concerns regarding the traffic and infrastructure of the development. All of her concerns and comments had been put in a letter to SMDC which was now available to see on their web site.</p> <p>Cllr Mould stated that he thought that the development was in the correct place if the infrastructure was right and the junction issues were addressed.</p>	
11	CEMETERY	
	<p>Cllr Shufflebotham asked if an extra bench could be installed at the cemetery and the three sockets for Christmas trees to ordered and a small marquee to be ordered for the carol service. – Unanimously agreed to do this.</p> <p>Cllr Shufflebotham asked for volunteers for the Christmas carol concert.</p>	CLERK
12	ENVIRONMENT	
	The Clerk asked the Councillors if they would consider funding two	

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	<p>one hour sessions of the community football at a cost of £100 on the recreation ground over the October half term. – Unanimously agreed</p> <p>Cllr Jones asked the Cllr Flunder to mention the fire safety at the public area of the SMDC chambers. Members of the public had not been asked to sign in and he thought it was a fire risk.</p> <p>Cllr Morris and Herdman mentioned the overgrown hedges along Uttoxeter Road at Millbrook Gardens and Calverhay Farm – Clerk will report.</p> <p>Cllr Mancey asked the Clerk to check the legitimacy of the Heath House Farm sign at the bottom of Caverswall Road.</p> <p>It was agreed to ask the clerks volunteers to clear the brook out and offer them a £5 each lunch allowance.</p> <p>Cllr Giblin said the dog mess on the pitch was an issue again.</p>	CLERK
13	<p>FINANCE Bank reconciliation was presented along with the bank balance and approval of monthly payments – Unanimously agreed to approve. The schedule for payments for August was presented.</p> <p>Dawn Plant – Clerk Salary £983.51 Dawn Plant – Phone Bill £64.24 Staffs Pension Fund - £350.50 Quality Office Supplies - £11 IMI – Sgt Egerton Grave cleaning £150 HMRC – PAYE £1093.97 Town and Country Lengthsman Services £1534.80 Peter Jones – Chairman Allowance £250.00 Staffs Playing Fields Association Membership - £15 Staffs Wildlife Trust – Membership £42 Stef Giblin – Web Site £192.50 Cane and Co - Parish Insurance £2183.34</p>	
	<p>The meeting finished at 9.30pm</p>	