

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 20 March 2017 19:30 hours at Blythe Bridge Village Hall.

Members Present

Chairman Councillor Peter Jones	Vice Chairman Councillor P Shufflebotham
Councillor Frank Hopley (left at 7.45pm)	Cllr J Morris
Cllr S Bagnall	Cllr K Giblin
Cllr P Walker	Cllr A Mould

In Attendance

Clerk to the Council Dawn Plant	Members of the Public 1
District Councillor Fluner	District Councillor Ward

1. Apologies for Absence

Councillors R Mancey, Cllr Yates, Cllr C Hopley, Cllr Cornwall, Cllr Herdman and County Cllr Day

2. Declarations of Interest

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Staffordshire County Council – William Amory Primary School	Councillor P Shufflebotham	Governor
Staffordshire County Council – Rights of Way Department	Councillor P Shufflebotham	Daughter (Dawn Plant – Clerk) us employed by SCC Rights of Way Department
Blythe Bridge Village Hall Committee Blythe Bridge Library Care and Fun Clun	Councillor C Hopley	Part of the management committee Management Committee Management Committee
Blythe Bridge Village Hall	Councillor F Hopley	Part of the management

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Committee Blythe Bridge Library Care and Fun Club	Councillor F Hopley	committee Management Committee Management Committee
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor S Bagnall	Part of the management committee
Staffordshire County Council - Highway Issues	Councillor P Jones	Personal – Staffordshire County Council Highway Officer Mary Anne Raftery Personal friend.
Tesco		Personal – employee of Tesco.
Staffordshire County Council- William Amory Primary School	Councillor I Herdman	Governor at William Amory School
SMDC Potential Site allocation		Resident adjacent to site
Butchers Arms Football Club	Councillor K Giblin	Treasurer
Land Ownership Caverswall Old Road	Councillor Walker	Housing Consultation sites

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3	OPEN SESSION	ACTION
3.1	RESIDENTS ISSUES	
	Nothing to report	
3.2	COUNTY COUNCILLORS REPORT County Councillor Day had given his apologise, however Chairman Cllr Jones wanted to express his thanks to Cllr Day for his help in getting the pot holes sorted at Travis Perkins and throughout the parish during his many years service.	
4	INFORMATION AND REPORTS FROM REPRESENTITVES ATTENDING OUTSIDE MEETINS INCLUDING DISTRICT COUNCILLORS Cllr Mould and Chairman Cllr Jones had attended the Parish Assembly	

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	<p>where the idea of a Beacon being lit on 18.11.18 which they asked the Parish for consideration and would discuss nearer the date.</p> <p>Planning Officers were open to meeting with Parish Councils to discuss how decisions are made, and their reports would not be available on the new SMDC web site.</p> <p>Chairman Cllr Jones asked District Cllr Flunder if he knew if Building Control officers visited houses where planning permission had been granted to check on the progress / validity of progress. Cllr Flunder suggested reporting to SMDC any concerns.</p>	
5	TO APPROVE THE DRAFT MINUTES FROM 20.02.17	
6	MATTERS ARISING FROM MINUTES	
	<p>Cllr Jones explained that SMDC Planning Enforcement had visited Field House Farm in Dilhorne to ensure that the relevant planning permissions had been sought on the recent building works, and this was an ongoing issue.</p> <p>Cllr Walker raised concerns about the Library carpark and the fact that two of the very limited spaces were reserved for staff.</p> <p>Chairman Cllr Walker read out a letter from a resident on Dove Road regarding the issue of parking at school time.</p> <p>It was agreed that the Clerk contact the Police Commander at Cheadle to discuss along with several other issues of parking in the Parish, Clerk will cc everyone in the email.</p> <p>The Clerk brought to the attention of the Council the following points:-</p> <p>SPCA Subs and Community Council Subs – Unanimously agreed to pay The 2016 – 2018 Salary award for the Clerk AGM Date – agreed to hold before the May meeting Clerk to attend Grant Thornton Audit debrief</p>	
8	CORRESPONDANCE	
8.1	Neighbourhood Plan Stakeholder Meeting	
	Date noted should anyone wish to attend.	

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8.2	<p>War Memorial Cleaning Quote</p> <p>A quote of £1830 was received for cleaning the War Memorial.</p> <p>It was unanimously agreed to accept this quote and order the work, the Clerk will ask the company if they would consider cleaning Sgt Egertons head stone at the same times as a gesture of goodwill.</p> <p>Cllr Shufflebotham will contact Sgt Egertons family to check this would suitable.</p>	CLERK
8.3	<p>Village Hall Fees Noted</p>	
9	<p>PLANNING</p>	
9.1	<p>SMD/2017/01119 – 10 Penk Road – Single Storey rear Extension Cllr Shufflebotham declared an interest.</p> <p>No Objections</p> <p>SMD/2017/0138 – 51 Stallington Road – 2 Storey Side Extension</p> <p>Unanimously agreed to comment on the fact that the development is too large, the scale and design are not in keeping with the surrounding area.</p> <p>Cllr Morris reported that Heath House Farms planning had been refused and that the owner was going to take the matter to appeal. The Parish Council have not received notification of this.</p>	CLERK
9.2	<p>PLANNING APPROVAL / REFUSAL -</p> <p>NONE</p>	
10	<p>CEMETERY</p> <p>Cllr Shufflebotham stated that a relative had complained that the new part of the cemetery was very wet due to the weather.</p> <p>She also said that we perhaps needed to clamp down on the unauthorised items being placed on the graves. The Clerk suggested a notice board at the cemetery and the Council asked her to obtain prices.</p>	

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		CLERK
11	ENVIRONMENT AND ENVIRONMENT REPORT	
	<p>Chairman Cllr Jones reported – Parking outside Gill maidens again is causing issues on the crossing. The recent storm had seen properties on Uttoxeter Road with water nearly in their front doors Cllr Bagnall – Michelle Jackson at SCC is looking into the ownership of the wall outside the library Cllr Walker – Parking on Caverswall Old Road from people avoiding parking charges at the station. Ray Bagnall will bring up at the network rail meeting. Cllr Mould asked If the Clerk could look into the Parish Council adopting the light on the hairdresser in Chapel Street Cllr Shufflebotham – The Forsbrook Sign on Cheadle Road is still in the hedge. A discussion took place regarding the clapper bridge and the clerk said she would investigate the possibility of a barrier to stop horses.</p>	CLERK

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12	FINANCE																							
12.1	<p>Fee Setting It was unanimously agreed that there would be no increase in the cemetery burial fees and monumental stone fees.</p>																							
12.2	<p>Changing Rooms policy</p> <p>The Clerk circulated a draft policy for the Cllrs to look at and comment at the next meeting.</p> <p>Chairman Cllr Jones asked if the football teams had finished their season, Cllr Giblin stated they had but wasn't sure about Gavin but she would find out. Chairman Cllr Jones asked the teams to remove all their belongings so that a deep clean could take place. He asked the Councillors if they wanted to use the same person to clean as before at a cost of £250.</p> <p>It was unanimously agreed to do this.</p>																							
	<p>APPROVE ACCOUNTS AND PAYMENT January / February .</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Quality Office Supplies</td> <td style="width: 33%;">Office Supplies</td> <td style="width: 33%;">87.10</td> </tr> <tr> <td>SPCA</td> <td>Membership</td> <td>593</td> </tr> <tr> <td>Community Council Staffs</td> <td>Membership</td> <td>25</td> </tr> <tr> <td>Dawn Plant</td> <td>Clerk Salary and Expenses</td> <td>1179.44</td> </tr> <tr> <td>Town and Country</td> <td>Lengthsman</td> <td>612</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>1181.65</td> </tr> <tr> <td>Stef Giblin</td> <td>Web Site updates</td> <td>210</td> </tr> </table>		Quality Office Supplies	Office Supplies	87.10	SPCA	Membership	593	Community Council Staffs	Membership	25	Dawn Plant	Clerk Salary and Expenses	1179.44	Town and Country	Lengthsman	612	HMRC	PAYE	1181.65	Stef Giblin	Web Site updates	210	
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	<p>The meeting finished at 8.45am</p>																							