

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 15 January 2018 19:30 hours at Blythe Bridge Village Hall.

Members Present

Chairman Cllr Peter Jones	Cllr Mould
Cllr Herdman	Cllr Walker
Cllr Hughes	Cllr Yates
Cllr Bagnall	Cllr Mancey
Cllr Morris	

In Attendance

County Councillor Ross Ward	District Councillor Flunder
Dawn Plant – Clerk	PCSO Naylor
Hattie - Press	

1. Apologies for Absence

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2. Declarations of Interest

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor S Bagnall	Part of the management committee
Staffordshire County Council - Highway Issues	Councillor P Jones	Personal – Staffordshire County Council Highway Officer Mary Anne Raftery Personal friend.
Tesco		Personal – employee of Tesco.
Staffordshire County Council- William Amory Primary School	Councillor I Herdman	Governor at William Amory School

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SMDC Potential Site allocation		Resident adjacent to site
Family Land Ownership Caverswall Old Road	Councillor Walker	Housing Consultation sites

3	OPEN SESSION	
3.1	<p>RESIDENTS ISSUES</p> <p>PCSO Naylor introduced himself to the meeting, he explained that the area had been very quiet over the Christmas period, incidents of ASB had not risen.</p> <p>Cllr Yates asked if we could expect a better coverage now there were three officers working the patch. PCSO Naylor said he thought this would be the case.</p> <p>District Councillor Flunder said the surgery in the library was well attended, Cllr Mould said that he thought that the surgery would benefit from a WPC.</p>	ACTION
3.2	<p>COUNTY COUNCILLORS REPORT</p> <p>County Councillor Ward apologised for his sporadic attendance in recent months due to the fact his Father is very ill.</p> <p>He planned each month to do a report that could be circulated round his Parishes should he not be able to attend.</p> <p>The full SCC council meets on 15.2.18</p> <p>The 9.6 million short fall in the budget from the health service funding had been resolved.</p> <p>Staffs County Council are hoping to be one of the few councils who will trial having full retention of business rates.</p> <p>A review of social care will be undertaken shortly as 80% of SCC budget is spent on looking after people.</p> <p>The fight for Leek hospital continues.</p>	

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4	<p>INFORMATION AND REPORTS FROM REPRESENTITVES ATTENDING OUTSIDE MEETINS INCLUDING DISTRICT COUNCILLORS –</p> <p>District Councillor Flunder said that the Blythe Vale meeting with SMDC would take place on 24.1.18 and he would report back in February.</p>	
5	<p>TO APPROVE THE DRAFT MINTUES FROM 19 December 2017</p>	
	<p>RESOLVED to approve</p>	
6	<p>MATTERS ARISING FROM MINUTES</p>	
	<p>Caravan on the Butchers Arms</p> <p>Chairman Cllr read out an email from SMDC planners outlining that the caravan was not an issue that the planners would enforce on and they felt was legitimately sited.</p> <p>Chairman Cllr Jones expressed concern over the technical nature of the email, and the use of technical language.</p>	
8	<p>CORRESPONDANCE</p>	
8.1	<p>Resident request for mobile speed monitoring at Dilhorne Road</p> <p>The Clerk will investigate with the necessary parties</p>	Clerk
8.2	<p>Chairman Cllr Jones asked all Councillors to be upstanding for Cllr Pat Shufflebotham who passed away on New Years Eve. He went onto to say that Pat was the life blood of the Council and it was a great loss for everyone.</p> <p>The Councillors discussed a fitting memorial and a bench is to be erected at the cemetery close to Pats grave.</p>	
10	<p>PLANNING</p>	
10.1	<p>SMDC / 2017/0804 – 24 Green Lane – Proposed Extension and alterations to the side and the rear</p> <p>Chairman Cllr Jones expressed an interest and did not take part in any discussions.</p>	

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	All Councillors unanimously agreed that the application posed no problems.																						
11	CEMETERY																						
	Cllr Hughes explained that a resident had been worried about how wet the cemetery is at the moment.	CLERK																					
12	ENVIRONMENT																						
	<p>Cllr Walker asked if the Clerk would speak to the Butchers Arms regarding the fence which was previously installed on the side of the carpark which stopped cars cutting the corner. Cllr Walker had witnessed an incident recently. The fence appears to have been removed.</p> <p>Cllr Herdman mentioned the issue with the parking on Caverswall Road and the dangerous proximity to the railway crossing. The Clerk said she would contact BTP again to see if they can help.</p> <p>Chairman Cllr Jones asked the Clerk to request SCC put the double white lines back outside Gill Maidens hairdressers.</p>	CLERK																					
13	FINANCE Bank reconciliation was presented along with the bank balance and approval of monthly payments – Unanimously agreed to approve.																						
13.1	Approve monthly account																						
	Resolved to approve.																						
13.2	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;">Salary</td> <td style="width: 40%; text-align: right;">983.31</td> </tr> <tr> <td style="text-align: center;">Dawn Plant</td> <td style="text-align: center;">Telephone Bill</td> <td style="text-align: right;">63.93</td> </tr> <tr> <td style="text-align: center;">Staffs Pension Fund</td> <td style="text-align: center;">Pension</td> <td style="text-align: right;">350.50</td> </tr> <tr> <td style="text-align: center;">Quality Office Supplies</td> <td style="text-align: center;">Cartridge</td> <td style="text-align: right;">132.00</td> </tr> <tr> <td style="text-align: center;">Comm Council of Staffs</td> <td style="text-align: center;">BKV</td> <td style="text-align: right;">25.40</td> </tr> <tr> <td style="text-align: center;">Town and Country</td> <td style="text-align: center;">Lengthsman</td> <td style="text-align: right;">864.00</td> </tr> <tr> <td style="text-align: center;">Water Plus</td> <td></td> <td style="text-align: right;">25.33</td> </tr> </table>		Salary	983.31	Dawn Plant	Telephone Bill	63.93	Staffs Pension Fund	Pension	350.50	Quality Office Supplies	Cartridge	132.00	Comm Council of Staffs	BKV	25.40	Town and Country	Lengthsman	864.00	Water Plus		25.33	
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14	Setting the precept A discussion took place and all Cllrs were unanimous that the Precept stay at the same level as the previous year with no raise.	
15	Clerk will complete necessary forms. Setting the Budget The Clerk presented and ran through the budget items and Councillors voted unanimously to accept this budget NHP updates The Clerk explained that the area had now been submitted to SMDC and Hannah at Urban Vision was aware. Once the plan has been consulted on we can move forward again. The meeting closed at 8:30pm	