

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 19 November 2018 19:30 hours at Blythe Bridge Village Hall.

Members Present

Chairman Councillor Jones	Cllr Herdman
Cllr Yates	Vice Chairman Morris
Cllr Mould	Cllr Holmes
Cllr Walker	Cllr Mancey
Cllr Bagnall	Cllr Kemp
Cllr Hughes	Cllr Elliott

In Attendance

Clerk to the Council Dawn Plant	
Members of the Public - 5	

1. Apologies for Absence

County Cllr Ward, District Cllr Flunder

2. Declarations of Interest

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor S Bagnall	Part of the management committee
Staffordshire County Council - Highway Issues	Councillor P Jones	Personal – Staffordshire County Council Highway Officer Mary Anne Raftery Personal friend.
Tesco		Personal – employee of Tesco.
Staffordshire County Council- William Amory Primary School	Councillor I Herdman	Governor at William Amory School Resident adjacent to site

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SMDC allocation	Potential Site	
Family Caverswall	Land Ownership Old Road	Councillor Walker Housing Consultation sites

3.	<p>OPEN SESSION</p> <p>PCSO Staples reported to the meeting that during July/August/September the anti-social behaviour reports had been 44 for the parish, this had now settled down due to an increase in policing and the use of behaviour contracts and relevant legislation to stop youths congregating in the certain areas.</p> <p>PCSO Staples urged members of the public to report all issues through 101 and not just post issues on Facebook.</p> <p>Cllr Yates asked if the Police could look into residents parking on pavements. PCSO Staples agreed to look into this matter.</p> <p>Chairman Cllr Jones asked if the white Astra parked on double yellow lines on Uttoxeter Road could be spoken to.</p> <p>Mr Payne a resident of Dilhorne Road along with two other residents raised the issue of the Walchesters HGV using Dilhorne Road. This issue had been reported in the past and the issue was still on-going despite the Clerk contacting Walchesters. The Clerk agreed to contact Walchesters again and address the issues of speeding HGV, the time the HGV are using the lane she would also ask why they are using Dilhorne Road when they should access the site from Cellerhead.</p> <p>Cllr Herdman said it may be worth contacting 101 if they are driving dangerously.</p> <p>Mr Payne extended his thanks to levison Wood Snr for all his efforts with Remembrance Day. He went on to say that it was a shame that the works on the Church Wall had detracted from the display.</p>	ACTION
4	<p>COUNTY COUNCILLORS REPORT</p> <p>County Councillor Ward not present so nothing to report.</p>	
5	<p>INFORMATION AND REPORTS FROM REPRESENTITVES ATTENDING OUTSIDE MEETINS INCLUDING DISTRICT COUNCILLORS –</p>	

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	<p>District Councillor Herdman reported that the surgery in the Library had been successful. A number of residents had been present mainly concerned about Anti-Social Behaviour. He felt the Police were addressing this appropriately.</p> <p>Chairman Cllr Jones had attended the Parish Assembly with Cllr Mould. The attendance figures had been poor. They received an excellent presentation on recycling and the Library service. Blythe Bridge Library was mentioned as being one of the best volunteer run services.</p> <p>Chairman Cllr Jones had also attended a public transport meeting which Dawn the Clerk had organised with several other Parishes. He thanked her for what he thought was a really useful meeting. Checkley, Draycott, Caverswall, Dilhorne and Fulford had all attended along with Chris Almond from D & G Buses. Forsbrook now needed to along with the other Parishes carry out a needs survey. The Clerk would distribute the surveys to local shops and on Facebook and notice boards. D & G could provide several different bus options for our Parishes at an approximate cost of £120 per day. This will be split between all the Parishes involved.</p> <p>Chairman Cllr Jones had also been to Blythe Bridge High School recently to talk to senior staff about the behaviour of their pupils over the summer break. Members of staff had explained that they wanted to fund raise for something useful for the Parish. Chairman Cllr Jones asked the Councillors for suggestions for the next meeting.</p> <p>It was agreed that a Remembrance Day de brief would be included in the Fete meeting. The Clerk would produce a plan for the next year's day.</p> <p>Councillor Holmes had attended a Highways meeting at SCC and subsequently the weight restriction sign at Stallington road had been re located to the correct place. He said he would take to the next meeting the issues with speeding and the need for a crossing in Forsbrook.</p>	
5	TO APPROVE THE DRAFT MINTUES FROM October 2018	
	<p>Resolved to accept as a true record.</p> <p>Cllr Bagnall noted that it was her that had mentioned moving the notice board in Blythe Bridge next to the planters.</p>	
6	MATTERS ARISING FROM MINUTES	

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	<p>Chairman Cllr asked the Cllrs if they had thought of any items that the staff in Spar could be involved in.</p> <p>Cllr Yates stated that the previous record of the bikes being stolen had now been resolved with a prosecution using the DNA from the bike. Cllr Holmes agreed to move the bin in the recreation area now he was back from his holidays.</p>	
7	CLERKS REPORT	
	<p>The Clerk had received an email from a concerned resident on Trent Road. The email explained that the green space was being used to park school vehicles and it was damaging the grass. She was worried about other vehicles accessing the grass. Children also used the space to play football and the ball rolls into the road and children run after it. She asked the Council if they would consider some fencing.</p> <p>It was agreed unanimously to ask the Clerk to obtain quotes for fencing and bring it to the December meeting.</p> <p>The Clerk had obtained a quote from the Notice Board Company. The cost of a notice board is £600. It was unanimously agreed to order two notice boards.</p>	
8	<p>CORRESPONDANCE</p> <p>SPCA REPORTS AND ACCOUNTS</p> <p>Noted</p> <p>SPCA BULLETIN REGARDING SCHOOL CROSSING PATROLS</p> <p>Chairman Cllr Jones read out an item from the SPCA bulletin regarding school crossing patrols.</p> <p>It was the intention of SCC to ask Parish Councils to contribute towards funding the crossing patrols through S137 money. The Clerk explained the law behind the S137 payments and asked that the Councillors consider other projects that they may wish to fund with this money as the amount they can use per year is limited.</p> <p>It was agreed to discuss in the January meeting.</p>	
9	PLANNING	

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9.1	<p>MD/2018/0662 - Calverhay Farm. Objection on the grounds that this is now a development in Green Belt. The previously refused applications addressed the issue of the derelict farm buildings and was for four houses which SMDC have identified the need for houses in the area.</p> <p>SMD/2018/0696 St Modwen A50 Haulage Road No comments</p> <p>SMD/2018/0693 Clematis Avenue - No objections SMDC/2018/0668 185 Uttoxeter Road - No objections.</p>	
10	CEMETERY	
	Chairman Cllr Jones had asked the lengths man to cut back the trees on the highway verge to allow better visibility when entering/exiting.	CLERK
11	ENVIRONMENT AND ENVIRONMENT REPORT	
	<p>Changing Rooms and Recreation ground</p> <p>Chairman Cllr Jones explained that a quote had been received from Hewitt Carr Architects in Cheadle for the plans on the changing room extension.</p> <p>The price was for surveying the building, drawing the plans, project managing the build, sourcing local builders, submitting the plans to SMDC. The cost was £2940 inc VAT.</p> <p>The Councillors voted unanimously to agree the quote and begin the process.</p> <p>Cllr Herdman noted that the parking on The Avenue on a Sunday morning due to the footballers was beginning to cause problems.</p> <p>Cllr Herdman had been approached by a Parishioner who uses a walking frame and was having difficulty accessing the recreation ground off the Avenue. The Clerk would have a look at what solutions we could offer.</p> <p>Chairman Cllr Jones reported that the light at the Scout Hut was not yet fixed, the Clerk agreed to report it.</p> <p>Cllr Jones asked the Clerk to report the missing restriction sign outside the Chip Shop in Forsbrook, Cllr Herdman said the same sign was missing outside William Amory.</p>	CLERK

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13	FINANCE																															
13.1	It was unanimously agreed to accept the payments for the month of November along with the bank reconciliation.																															
13.2	APPROVE ACCOUNTS AND PAYMENT November																															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">EON</td> <td style="width: 40%;">Unadopted Street lighting</td> <td style="width: 25%; text-align: right;">1066.61</td> </tr> <tr> <td>Quality Office Supplies</td> <td>Remebrance Day</td> <td style="text-align: right;">368.24</td> </tr> <tr> <td>Flag Pole Express</td> <td>New Flag Pole</td> <td style="text-align: right;">294</td> </tr> <tr> <td>TPC</td> <td>Mole Control</td> <td style="text-align: right;">80</td> </tr> <tr> <td>Dawn Plant</td> <td>Clerk Salary (Tax rebate included)</td> <td style="text-align: right;">2583.40</td> </tr> <tr> <td>SMDC</td> <td>Litter Picking</td> <td style="text-align: right;">2396.16</td> </tr> <tr> <td>Dawn Plant</td> <td>Expenses</td> <td style="text-align: right;">190.78</td> </tr> <tr> <td>S Giblin</td> <td>Web Site</td> <td style="text-align: right;">140</td> </tr> <tr> <td>Staffordshire Pensions</td> <td>Clerks Pension</td> <td style="text-align: right;">357.48</td> </tr> <tr> <td>Town and Country</td> <td>Lengthsman</td> <td style="text-align: right;">1846.80</td> </tr> </table>	EON	Unadopted Street lighting	1066.61	Quality Office Supplies	Remebrance Day	368.24	Flag Pole Express	New Flag Pole	294	TPC	Mole Control	80	Dawn Plant	Clerk Salary (Tax rebate included)	2583.40	SMDC	Litter Picking	2396.16	Dawn Plant	Expenses	190.78	S Giblin	Web Site	140	Staffordshire Pensions	Clerks Pension	357.48	Town and Country	Lengthsman	1846.80	
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13.3	<p>Earmarking reserves</p> <p>The external auditor had mentioned that our reserve cash should be earmarked against any projects that the Council wishes to undertake for the next 12 months.</p> <p>It was unanimously agreed to earmark the following: -</p> <p>£40,000 for the Changing Room / meeting Room creation and extension.</p> <p>£40,000 for the purchase of extra burial space.</p>																															
13.4	<p>Budget</p> <p>The Clerk presented the suggested budget for 2019/2020</p> <p>She explained that she had added £3500 for the upcoming election possibility.</p> <p>It was unanimously agreed to accept the budget and this would now be used to set the precept in the December meeting.</p>																															

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	The meeting finished at 9:30pm	