

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 15 April 2019 19:30 hours at Blythe Bridge Village Hall.

Members Present

Chairman Councillor Peter Jones	Cllr Mancey
Cllr Yates	Cllr Morris
Cllr Holmes	Cllr Herdman
Cllr Bagnall	Cllr Elliott

In Attendance

Clerk to the Council Dawn Plant	Members of the Public - 2
District Councillor Flunder	County Councillor Ward
Cheadle and Tean Times	

1. Apologies for Absence

<u>None</u>

2. Declarations of Interest

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
Blythe Bridge Village Hall Committee	Councillor S Bagnall	Part of the management committee
Staffordshire County Council - Highway Issues	Councillor P Jones	Personal – Staffordshire County Council Highway Officer Mary Anne Raftery Personal friend.
Tesco		Personal – employee of Tesco.

2.	OPEN SESSION	ACTION
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2.1	RESIDENTS ISSUES	
	<p>A local resident brought to the Councils attention the issue with fly tipping / rubbish being deposited in the river Blythe near to Jasmine Close. The resident had been in touch with the community payback scheme and the Environment Agency. The Clerk asked if could let her have a copy of the email for the payback scheme.</p> <p>He also brought to the attention of the Council the antisocial parking problem on Stallington Road and the overgrown nature of the land adjacent to the railway line in Stallington Road.</p>	
3.	COUNTY COUNCILLORS REPORT	
	<p>County Councillor Ward thanked the Parish Councillors for standing for the Parish again and thanked them for their tireless work.</p> <p>Chairman Jones asked Cllr Ward to make enquiries regarding the batteries in the mobile speed indicator. The one located in Cheadle Road Forsbrook had been in situ 14 days and had only worked for a total of 2 days.</p>	
4	INFORMATION AND REPORTS FROM REPRESENTITVES ATTENDING OUTSIDE MEETINGS INCLUDING DISTRICT COUNCILLORS	
	<p>Chairman Jones and Cllr Mould had attended the Parish Assembly at SMDC and the turnout was very poor.</p> <p>Councillor Flunder thanked all the Councillors for working with him over the last 4 years and hoped to see them again if he is re-elected.</p> <p>Chairman Jones explained that another meeting of the Parishes transport group was taking place on Wednesday so we would be a step nearer sorting a bus service out.</p>	
5	TO APPROVE THE DRAFT MINUTES FROM March 2019	
	Unanimously agreed to approve.	
6	MATTERS ARISING FROM MINUTES	
	<p>The Clerk explained that the issue of the barbed wire at the end of Caverswall Old Road had been reported to Staffordshire County Council, the issue of the Badgers sett had been reported to the Police. SMDC Planning department had reported that there was no breach of planning law.</p>	CLERK
7	CORRESPONDANCE	

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7.1	<p>Social Isolation</p> <p>Cllr Holmes asked that the Councillors come to the June meeting with ideas that could be used to help with Social Isolation in the Parish.</p> <p>He also asked if the Councillors could identify groups which already help with social isolation.</p> <p>Councillor Flunder explained that SCC were currently working on a social isolation policy and he would report back.</p> <p>Chairman Jones asked the Councillors to also bring to the June meeting information which could be included in the newsletter.</p>	CLERK
7.2	<p>Annual Parish Assembly</p> <p>Chairman Jones reminded the Councillors that it was the annual assembly before the May meeting.</p> <p>Youth Work provision</p>	
7.3	<p>Line Marker for the football pitch</p> <p>Chairman Jones read out an email from Kath Giblin of the Butchers Arms FC regarding the line marking machine which was now beyond repair. A quote had been received for £289. The two teams were willing to contribute £100 each and were asking the Parish for the short fall of £89. Chairman Jones proposed the parish contributed the £89 and Cllr Herdman seconded.</p>	
7.4	<p>Planter Watering</p> <p>Chairman Jones read out an email from MW Gardening Services which was the quote for 2019 for the planter watering service. The Cost was the same at 2018 at 1075. It was agreed that they had done an excellent job last year in very difficult dry conditions.</p> <p>Cllr Yates proposed that the contract was renewed Cllr Mancey Seconded.</p>	
7.5	<p>Memorial benches</p>	

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	<p>The Clerk explained that she had received two requests for memorial benches and asked if she could bring to the next meeting a memorial bench policy for signing off.</p>	
7.6	<p>Cllr Herdman asked if the Clerk could obtain quotes for two benches. One for Cheadle Road and One Stallington Road.</p>	
7.7	<p>NALC Standing Orders/Financial Orders and Risk Assessment</p> <p>The Clerk explained that she would circulate the revised standing orders, finance orders and risk assessment for adoption at the next meeting.</p>	
8	PLANNING	
	<p>SMD/2019/0168 – 48 Chapel Street – Proposed Single storey rear extension</p> <p>No Objections</p>	CLERK
8.2	PLANNING APPROVAL / REFUSAL -	
	NONE	
9	CEMETERY	
	<p>The Clerk informed the meeting that the cemetery maintenance was up to date.</p>	CLERK
10	ENVIRONMENT AND ENVIRONMENT REPORT	
	<p>Cllr Yates reported that there appeared to be a large amount of building work being carried out on No4 Poplar Drive and asked the Clerk to report the matter to SMDC</p> <p>Cllr Flunder reported the cut through from The Avenue to Cheadle Road was very overgrown.</p> <p>Chairman Jones reported that the pavement cleaner appeared to be making more mess that cleaning up and asked the clerk to report the matter to SMDC.</p> <p>Chairman Jones asked the Clerk to report parking chaos and the queues at the new Post Office within the Spar shop.</p>	CLERK

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	Chairman Jones reported that their horses using the footpath on Well Street and accessing the Clapper Bridge causing damage. The Clerk would report.																			
11	FINANCE																			
11.1	APPROVE ACCOUNTS AND PAYMENT April 2019																			
	The bank reconciliation was presented to the Council.																			
	The Clerk reported that the annual internal audit would take place before the May meeting.																			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> <tr> <td>Dawn Plant</td> <td style="text-align: right;">1304.61</td> <td>Salary and expenses</td> </tr> <tr> <td>Staffs Pensions</td> <td style="text-align: right;">353.91</td> <td>Clerks Pension</td> </tr> <tr> <td>Town and Country</td> <td style="text-align: right;">1730.40</td> <td>Lengthsman</td> </tr> <tr> <td>Village Hall</td> <td style="text-align: right;">235</td> <td>Annual room rental</td> </tr> <tr> <td>QOS</td> <td style="text-align: right;">160.76</td> <td>Litter Pick supplies</td> </tr> </table>				Dawn Plant	1304.61	Salary and expenses	Staffs Pensions	353.91	Clerks Pension	Town and Country	1730.40	Lengthsman	Village Hall	235	Annual room rental	QOS	160.76	Litter Pick supplies	
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12	Fete Update																			
	The Clerk reported Alton Towers were sending 4 tickets for the raffle, she had also contacted lots of other businesses locally																			

The meeting closed at 9pm