

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

Tel 01782 394626 or 07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 17 June 2019 19:30 hours at Blythe Bridge Village Hall.

Members Present

Chairman Jones	Vice chairman Herdman
Cllr Morris	Cllr Knight
Cllr Holmes	Cllr Rush
Cllr Mancey	Cllr Darrant
Cllr Yates	Cllr Mould

In Attendance

PCSO Staples	Ms Keely Bryan
Belinda – Times and Echo	District Councillor Flunder
County Councillor Ward	

1. Apologies for Absence

<u>Cllr Bridges</u>

2. Declarations of Interest

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Staffordshire Moorlands District Council	Cllr Herdman	Resident adjacent to potential local plan site
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Planning	Cllr Holmes	Member of SMDC planning committee
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
Staffordshire County Council - Highway Issues	Councillor P Jones	Personal – Staffordshire County Council Highway Officer Mary Anne Raftery Personal friend.
Tesco		Personal – employee of Tesco.

3.	OPEN SESSION	ACTION
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4.	RESIDENTS ISSUES	
	<p>There were no residents at the meeting.</p> <p>PCSO Staples was present and detailed an ongoing issue with the cemetery carpark which the Police are aware of and are looking into.</p> <p>Chairman Jones explained that the Parish had received a request to lock the cemetery gates at night, however this was not possible as the grave digger required access very early in the morning and we could not possibly ask a volunteer to open up at 4am in the morning.</p> <p>Cllr Yates reported a Red MG car which had been speeding on Elmwood Drive</p> <p>Cllr Rush reported a motorbike which had been spotted around the village speeding.</p>	
5..	COUNTY COUNCILLORS REPORT <u>Forsbrook Parish Council – County Councillor Report June 2019.</u> <p>The North Staffordshire CCG is still finalising their recommendations which are due to be made public at the back end of next month (June 27th I believe), so we should know their conclusions before the next Parish Meeting.</p> <p>At County a number of items were dealt with at the recent full Council meeting which included The Countryside Estate Review, SCC People Strategy, Public Health Commissioned Services, Looked After Children, Highways Capital Programme, 19/20, Integrated Performance Report Q4, 18/19, Ironman Staffordshire, Community Fund and Election Results and their impact on continuity. If anyone would like a more formal account of any of these items please let me know and I will update you in more detail.</p> <p>The progress of HS2 was debated and we agreed to ask that HS2 Ltd stop ripping up huge swathes of Staffordshire in the enabling works, until a final decision has been made on the revised business case.</p> <p>The full agenda and Leaders Statement are downloadable from Staffordshire County Council website.</p> <p>At today's Healthy Staffordshire meeting we discussed the current recruitment statistics and staff retention which at UHNM which is currently at 90% which is above the national average. We also reviewed the 62 day screening stats which are mixed. For example, Brain/CNS screening is at 100% but lung screening is at 47.62%. An improvement initiative has been included in the cancer delivery plan for 2019/2020 which outlines how the current pathways will be reconfigured to support earlier diagnosis and expedited treatment plans for patients. I have asked for more data 1. National statistics to compare local performance with and 2. More historical data to review changes in performance.</p>	

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<p>I now have a new People Helping People Fund which has now replaced the Local Community Fund. It is now £2,500 per annum. The details of how to apply for this money in the next few weeks should anyone wish to apply.</p> <p>At last week's Councillor surgery, which was well attended, a number of people were expressing their concern regarding the traffic travelling from SJ Walchester's through Dilhorne and into Forsbrook and Blythe Bridge. This matter was discussed at the last Parish Council meeting in Dilhorne so I have suggested that a meeting be arranged between SJ Walchester's, the Chairs/Clerks of the 2 Parish Councils, a couple of the relevant District Councillors and myself to discuss this matter and see how we can resolve it amicably without having to resort to a more 'robust solution'. Paul Roberts, the District Councillor for Dilhorne has agreed to arrange a meeting.</p> <p>Also, at the surgery concern was raised about the safe access and egress from the graveyard. I visited after the surgery and can see the issue. Unfortunately, much of the problem is due to the location and constraints of the road which are difficult to alter. Some of the undergrowth is quite long and a trim may assist with visibility. It was also questioned whether a mirror could be installed to help to see oncoming traffic. I agreed to raise it with yourselves for further discussion.</p> <p>The double yellow lines along Caverswall Road now seem to be back on track after a misunderstanding about what the actual problem was. At the same time, I have reported the flooding issues in the same spot which I photographed at the weekend.</p> <p>With regard to the issue of the barbed wire fence installed along Caverswall Old Road, I have chased David Greatbatch who has today replied to say....</p> <p>"Apologies for not updating you but we were able to obtain details of the land owner via the planning application submitted for the area in question as was suggested would be the best way forward.</p> <p>Following this contact was made, initially with the neighbour, in error, who confirmed they would pass on the information posted which was to give Dave Rushton's name and details to contact about the matter.</p> <p>Having not heard from them Dave Rushton called at their home last week and spoke with them, as well as delivering a letter confirming that the barbed wire needed removing. At this time I consider the posts installed to be a lower priority and this may continue to be the case once the wire has been removed, even if they install alternative fencing using the posts.</p> <p>They stated that they were away this week but will address the barbed wire this coming weekend when they return, which we have accepted. We will check the location on Monday/Tuesday and pursue them if it has not been carried out.</p> <p>I have not yet updated the Parish Council so please feel free to forward this to them should you wish. If necessary, I can get Dave to do so should you prefer."</p>	
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	<p>Can I urge the Parish Council to let me know your local highway priorities as I now need to move this forward. I am aware of a number of issues but I need an email detailing the PC priorities so I can feed it into those of the other 3 PC's in the Caverswall Division. Congratulations to Blythe Bridge library for their commendation as Volunteer Team of the Tear Awards at last weeks Support Staffordshire Star Awards. Finally congratulations following this weekend successful fete which despite the appalling weather was well attended and very enjoyable.</p>	
6.	<p>INFORMATION AND REPORTS FROM REPRESENTITVES ATTENDING OUTSIDE MEETINS INCLUDING DISTRICT COUNCILLORS</p> <p>Cllr Flunder reported that the process of sealed bids was now open for the former police station. He was proposing that a letter be compiled and signed by the Parish Council, The Library and local Councillors to ask Matthew Ellis if he would consider allowing a consortium to put a bid in via the Police service directly.</p> <p>County Councillor Ross Ward was going to enquire if the area could be designated via SCC as a community asset.</p> <p>The Local Plan was going to full council on 26.06.19 and if the plan was not voted through it then took the process back three years with all the original sites.</p> <p>Councillor Flunders Civic Parade would be in the Library on 20.07.19 All the Parish Councillors were invited.</p> <p>Chairman Jones reported he had written to Blythe Bridge High School to ascertain if there offer of fundraising for a defib was still available. He had not heard anything to date.</p>	
7.	<p>TO APPROVE THE DRAFT MINTUES FROM May 2019</p> <p>Unanimously agreed to approve. Cllr Herdman noted that his declaration of interests were missing. The Clerk apologised.</p>	
8.	<p>MATTERS ARISING FROM MINUTES</p> <p>County Councillor Ward reported that SCC had now contacted the landowner for the land at the end of Caverswall Old Road and asked them to remove the barbed wire adjacent to the highway.</p>	CLERK
9	<p>CORRESPONDANCE</p>	
9.1	<p>Social Isolation</p>	CLERK

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<p>9.2</p> <p>9.3</p>	<p>Cllr Holmes reported that the Lions bottles had been successful at the fete and he still had some more to distribute.</p> <p>He asked the Councillors to provide him with a list of groups in the village which provided for people who were socially isolated. This could then be compiled and given the GP surgery's to hand to people and also be published in a newsletter.</p> <p>The Clerk would set up a drop box account to allow all the Councillors to send items for the newsletter along with details of the groups to it. She could then collate for a newsletter.</p> <p>Mrs Keely Bryan was present at the meeting wish to be co-opted onto the Council. She explained a little about herself and the Councillors unanimously agreed to co-opt her onto the Parish Council.</p> <p>Office Space</p> <p>Cllr Herdman asked what the Councillors though bout the Parish Council enquiring about renting the shop next to the Micro Pub in the centre of Blythe Bridge as a temporary office space whilst plans for the changing rooms were finalised.</p> <p>The Councillors asked the Clerk to enquire about the monthly rental cost and put it on the agenda for July.</p>	
<p>13</p>	<p>PLANNING</p>	
	<p>SMD/2019/00300 – 96 Caverswall Road – Kitchen Extension and link between garage and house with alterations to the garage roof Object on the grounds of over development</p> <p>SMD/2019/0021 – 209 Hollyvilla, Uttoxeter Road – Proposed detached residential annex No objections</p> <p>SMD/2019/0277 – 17 Crossfield Avenue, Two storey side extension & single storey rear extension. Object on the grounds of over development</p> <p>SMD/2019/0264 – 37 Portland Drive – Demolition of existing garage and erection of single storey side extension and conservatory to the rear. No objections</p>	<p>CLERK</p>

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	<p>SMD/209/006 – 46 Chapel Street – Proposed single storey rear extension. Extending beyond the rear wall of the dwelling measured externally 2.14m. Object on the grounds of over development</p> <p>SMD/2019/0332 – 103 Elmwood Drive – Garage with bedroom and ensuite above</p> <p>No objections</p>																			
	PLANNING APPROVAL / REFUSAL -																			
	NONE																			
14	CEMETERY																			
	Chairman Jones explained that the memorial plaque for Cllr Shufflebotham bench was nearly completed.	CLERK																		
15	ENVIRONMENT AND ENVIRONMENT REPORT																			
	<p>Chairman Jones – Reported that the War Memorial was now Grade 2 listed.</p> <p>Chairman Jones reported an incident with a Coop delivery lorry and a near miss with a child. The Clerk had reported it to the Coop.</p> <p>Cllr Mould asked the Clerk to enquire why the toilets were locked.</p> <p>Cllr Yates and Cllr Mancey asked the Clerk to contact first bus to ask them to stand their buses off on the correct place on the A50.</p>	CLERK																		
15	FINANCE																			
15.1	APPROVE ACCOUNTS AND PAYMENT April 2019																			
	The bank reconciliation was presented to the Council.																			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Dawn Plant</td> <td style="width: 35%;">Salary & expenses</td> <td style="width: 30%; text-align: right;">1574</td> </tr> <tr> <td>Staffordshire Pensions</td> <td>Pension</td> <td style="text-align: right;">353.91</td> </tr> <tr> <td>Jacksons Marquees</td> <td>Fete Marquee</td> <td style="text-align: right;">1123.20</td> </tr> <tr> <td>Signs of Cheshire</td> <td>Perspex for the notice boards</td> <td style="text-align: right;">180</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Town and Country</td> <td>Lengthsman</td> <td style="text-align: right;">1468.80</td> </tr> </table>	Dawn Plant	Salary & expenses	1574	Staffordshire Pensions	Pension	353.91	Jacksons Marquees	Fete Marquee	1123.20	Signs of Cheshire	Perspex for the notice boards	180				Town and Country	Lengthsman	1468.80	
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	Jon Rush	Diesel for the generator	19.98	
	Peter Jones	Chairman's Allowance	250	
12	Fete Update			
	A meeting was arrange for 08.07.19 at 7.30pm			

The meeting closed at 9:30pm