

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 15th January 2021 19:30 hours via Zoom

Members Present

Chairman Jones	Vice Chairman Herdman
Cllr Felin	Cllr White
Cllr Holmes	Cllr McCready
	Cllr Yates

In Attendance

Nat – Times and Eco	County Cllr Ward
District Cllr Flunder	1 x MOP

1. Apologies for Absence

Cllr White, Cllr Sandiford

2. Declarations of Interest & 3. Register of Interests

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
Staffordshire County Council - Highway Issues	Councillor P Jones	Personal – Staffordshire County Council Highway Officer Mary Anne Raftery Personal friend.
Tesco		Personal – employee of Tesco.
Planning	Cllr Holmes	Member of SMDC Planning Committee
SMDC	Cllr Herdman	Resident adjacent to local plan site

4	Minutes – To approve the minutes from February 2021	ACTION
	Unanimously agreed to approve as a true and accurate record Cllr Holmes added to those present.	

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5.	<p>Residents issues The Clerk reported that she had received an email from a resident regarding concerns for a tree which had a TPO in the Church yard at St Peters, she asked if the District Councillors could have a look into it.</p>	
6.	<p>COUNTY COUNCILLORS REPORT County Cllr Ward reported no further updates on the pavements and road outside the railway station was hoping for further updates in the new financial year. The road traffic survey for the crossing in Forsbrook was on hold until the traffic returned to normal post covid. The consultation for the double yellow lines on Caverswall Road had started and a number of objections had been received. Chairman Jones asked if Cllr Ward could email the Clerk with the current Covid figures for the Parish.</p>	
6.	<p>INFORMATION AND REPORTS FROM REPRESENTATIVES ATTENDING OUTSIDE MEETINGS INCLUDING DISTRICT COUNCILLORS District Cllr Flunder reminded members that the Parish Assembly was taking place on 25th March and hoped to see as many people as possible logged on. The District Cllr fund had been rolled over from last year. Cllr Holmes reported the bushes had been cut back on the car park in Forsbrook and hoped to get the light replaced with an LED bulb. Chairman Jones reported that there had been incidents of what seemed like a party on the carpark and he had personally picked the rubbish up which included hippy crack cannisters, bottles, cans. He asked Cllr Holmes if he could investigate the possibility of the bushes being further cut back.</p>	
7	<p>CLERKS REPORT</p>	
	<p>The Clerk ask for permission to purchase more litter pickers and equipment. A member of the public had been in touch who was keen to get the community litter picking. At the present time the Council can not encourage groups of people however she had suggested leaving a supply of litter pickers in shops for people to pick up and use. The Cllrs unanimously agreed. The Clerk was putting together information for the funding bid with SMDC for the track at the recreation ground.</p>	CLERK
8	<p>CORRESPONDENCE</p>	
	<p>The Clerk had circulated any email correspondence received</p>	CLERK
9	<p>Co-option Applications</p>	

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	The four people who had shown interest had not returned their application forms, however a member of the public was present who was interested and the Clerk would speak to them after the meeting.	
10	To consider and decide the facility of a PO Box number for the Parish Council address Cllr White proposed that a PO box for the Clerks address was safer than using her home address, the cost was £360 pa Chairman Jones seconded and the Council were unanimous.	
11	Update on the Police House project Cllr Flunder reported that the ground conditions report was being prepared and when that had been received a meeting would take place early April.	
12.	To receive information from the Clerk regarding Allotments and decide on the next course of action The reported information regarding the points that should be considered if the Council wished to consider Allotments, it was agreed a working group would be set up to explore the possibility further.	
13	Planning	
	SMD/2021/0088 – 2 Hillside Avenue – Proposed demolition of existing garage and new side extension to form dining room No objections	CLERK
14.	Cemetery The Clerk explained that the Cemetery had become much wetter than in usual winters so she had taken the decision to start to use a row for burials which is higher up and use the lower rows in summer.	
15	ENVIRONMENT AND ENVIRONMENT REPORT	
	Cllr Yates reported that the plaque on Jacob Patton memorial bench had been vandalised.	CLERK
16	COUNCILLOR UPDATES Cllr Flunder reported that he was continuing to work on transport links between Cheadle, Draycott , Forsbrook. Cllr McCready asked if the possibility of a safe off road pedestrian link could be found between the cemetery and Boundary.	
16	APPROVE ACCOUNTS AND PAYMENT March 2021 Unanimously agreed to approve, the payments the Clerk explained that had been an error message with the accounts package but the payment list would be published as soon as this was resolved.	

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<p>The Bank reconciliation had been circulated via email and was available on the web site.</p> <p>To set the fees for the Cemetery and changing rooms for the financial year 2021/22 The Clerk had circulated the suggested new fees. These would bring the Council in line with other burial authorities. Chairman Jones proposed to accept the changes, Cllr Felin Seconded and it was unanimous to accept the new charges which were as follows:-</p> <table><tr><td>New Br for 2</td><td>£400</td><td>£800</td></tr><tr><td>Reopen BR</td><td>£300</td><td>£600</td></tr><tr><td>CR</td><td>£300</td><td>£600</td></tr><tr><td>Reopen CR</td><td>£250</td><td>£500</td></tr><tr><td>Child</td><td>£80</td><td>£80</td></tr><tr><td>Memorial</td><td>£90</td><td></td></tr><tr><td>Additional Inscription</td><td>£45</td><td></td></tr></table> <p>It was proposed by Chairman Jones and seconded by Cllr Felin to increase the changing rooms rental from £800 a football season to £1000</p>	New Br for 2	£400	£800	Reopen BR	£300	£600	CR	£300	£600	Reopen CR	£250	£500	Child	£80	£80	Memorial	£90		Additional Inscription	£45		
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The meeting closed at 8:45pm