

FORSBROOK PARISH COUNCIL

Clerk: Dawn Plant, 18 Hillside Avenue, Forsbrook, Staffordshire, ST11 9BH

07919 911938

forsbrookparishcouncil@outlook.com

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 26 April 2021 19:30 hours via Zoom

Members Present

Chairman Jones	Vice Chairman Herdman
Cllr Sandiford	Cllr Yates
Cllr Holmes	Cllr McCready

In Attendance

Nat – Times and Echo	Cllr Flunder

1. Apologies for Absence

Cllr Ward, Cllr White, Cllr Felin

2. Declarations of Interest & 3. Register of Interests

<u>Item</u>	<u>Member</u>	<u>Nature</u>
Foxfield Steam Railway	Councillor A Mould	Volunteer at Foxfield Railway
Blythe Bridge Village Hall Committee	Councillor J Morris	Part of the management committee
Staffordshire County Council - Highway Issues	Councillor P Jones	Personal – Staffordshire County Council Highway Officer Mary Anne Raftery Personal friend.
Tesco		Personal – employee of Tesco.
Planning	Cllr Holmes	Member of SMDC Planning Committee
SMDC	Cllr Herdman	Resident adjacent to local plan site

4	Minutes – To approve the minutes from March 2021	ACTION
	Unanimously agreed to approve as a true and accurate record	

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5.	Residents issues – None to report	
6.	COUNTY COUNCILLORS REPORT – Cllr Ward not present.	
6.	<p>INFORMATION AND REPORTS FROM REPRESENTATIVES ATTENDING OUTSIDE MEETINGS INCLUDING DISTRICT COUNCILLORS</p> <p>Cllr Flunder gave an update and stated that Forsbrook will be asked to sit on the consultation groups for consultations taking part in Cheadle.</p> <p>The travel and transport group had stated that their main priority to feed into the action plan at SMDC was rural transport and ensuring that the links between Blythe Bridge Station and the wider area were beneficial to residents in the future.</p> <p>Cllr Herdman updated the Cllrs that his climate group were meeting this week and had a presentation about air source heat pumps.</p>	
7	CLERKS REPORT	
	<p>Bees – The bees had now arrived at the cemetery.</p> <p>Councillor Mould – had sadly resigned, it was agreed that the Council would send a letter of thanks.</p> <p>Funding – update on the Clerks meetings with SMDC regarding funding for improvements at the recreation ground.</p> <p>Parish Assembly – Cllr Holmes and Cllr Sanidford to represent the Parish.</p> <p>PO Box – in progress</p>	CLERK
8	CORRESPONDENCE	
	The Clerk had circulated any email correspondence received	CLERK
9	<p>Update from the Police House project</p> <p>Ground surveys is on going, a meeting will take place after Purdah restrictions are lifted.</p>	
10	Recognition of local covid heroes _ Cllr Herdman	

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	<p>Cllr Herdman suggested that the Clerk ascertain to find out who had been a local heroes during the pandemic and give them some recognition. The Clerk would publish an appeal for information.</p>	
11	<p>Code of Conduct – Proposal by Cllr Holmes to adopt</p> <p>Cllr Holmes proposed adoption of the new LGA code of conduct. Cllr Secoded the proposal and a unanimous decision to adopt. The Clerk would publish on the web site.</p>	
12.	<p>LED Lighting – Cllr Holmes</p> <p>Cllr Holmes asked if the Parish owned lights were LED, the Clerk thought that EON were due to replace them and would investigate.</p> <p>Cllr Holmes asked if the Parish could speak with the Village Hall and ask if they had any plans to change their lights, funding was available through the County Council.</p>	
13	<p>Virtual meeting legislation</p> <p>The Clerk explained that the legislation to continue with virtual meetings ends on the 7th May. There may be a change of legislation which is currently being discussed with a judge. However the Parish Council must make a contingency plan.</p> <p>The Parish Council would need to meet for its May meeting before the 7th May May 4th was set for the annual parish meeting.</p> <p>The legislation states that only 6 people or two households can meet up until the restrictions are lifted on the 21st June. It would therefore need to be decided to delegate the Clerk the same powers as in the previous lockdown to pay the invoices for the Council and forward any emails requiring a decision to the Councillors for a majority decision.</p> <p>The Council could then meet in the Village Hall from the July meeting but would probably be wise to use the large hall if possible.</p>	
14	<p>Planning</p> <p>None to report</p>	CLERK
15.	<p>Cemetery</p> <p>Nothing to report</p>	

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16	ENVIRONMENT AND ENVIRONMENT REPORT	
	<p>Cllr Yates – reported the large amount of litter on the recreation ground and the over flowing bin. The Councillors instructed the Clerk to ask SMDC to increase the bin collections to twice a week until September.</p> <p>Cllr Jones - reported the amount of smashed glass on the village hall carpark and the rubbish on the carpark in Forsbrook.</p> <p>Cllr McCready asked if investigations could be made into the Kingfisher bus service which runs from Uttoxeter, the Councillors asked the Clerk to put together a survey monkey together and post on the FB page to gauge opinion of what sort of bus service the Parishioners required.</p> <p>Cllr Yates – asked if the Council could write to David Williams Cabinet member for Highways for a progress report on the issues he said would resolve e.g. the pavements, Blythe Vale junction.</p> <p>Cllr Yates asked if the tree which had been demolished on Cheadle Road was going to be replaced.</p>	CLERK
17	<p>COUNCILLOR UPDATES</p> <p>Cllr Holmes announced he was to be the fourth coming Vice Chairman at SMDC</p>	
18	<p>APPROVE ACCOUNTS AND PAYMENT April 2021</p> <p>Unanimously agreed to approve, the list of the payments had been circulated and were available on the web site.</p> <p>The Bank reconciliation had been circulated via email and was available on the web site.</p> <p>The Clerk explained that she had submitted the paperwork to Cooperative added Cllr Herdman and Cllr Felin to be added as signatories on the bank account. She went onto explain that from the May meeting the Cooperative bank were able to process electronic payments, the Clerk will be scanning the invoices into the computer and emailing them for signatures and then releasing payments two days after the meeting. A bank statement would then be emailed round each month to allow the Councillors to check the payments on the statement.</p>	

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	Internal Audit – The Clerk had spoken to the internal auditor and the internal audit had been signed off and the originals were in the post and the AGAR could be signed on in the May meeting.	
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Chairman Jones addressed the meeting at the end and informed the Parish Councillors that he was resigning with immediate effect. He had enjoyed his 40 years as being a Parish Councillor but now was time to stop. The Councillors expressed their shock and sadness at this news.

The meeting closed at

DRAFT