

FORSBROOK PARISH COUNCIL

07919 911938

clerk@forsbrookparishcouncil.org.uk

www.forsbrookparishcouncil.org.uk

Minutes of the meeting held on Monday 18th July 2022 19:30 hours at Blythe Bridge Village Hall

Members Present

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| Chairman Herdman | Vice Chairman Yates |
| Cllr McCready | Cllr Holmes |
| Cllr Byatt | Cllr White |
| Cllr Felin | |

In Attendance

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| Dawn Plant – Clerk & RFO | District Councillor Flunder |
| DE Caversmill Theatre Company | |

1. Apologies for Absence

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2. & 3 Declarations of Interest & Register of Interests

| <u>Item</u> | <u>Member</u> | <u>Nature</u> |
|--------------------------------------|----------------------|--------------------------------------|
| Blythe Bridge Village Hall Committee | Councillor J Felin | Part of the management committee |
| Planning | Cllr Holmes | Member of SMDC Planning Committee |
| SMDC | Cllr Herdman | Resident adjacent to local plan site |

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| 4.. | Minutes Unanimously agreed to approve the minutes from June 2022 as a true record. Unanimously agreed to approve the minutes of the June Extra Ordinary meeting. |
| 5. | Residents issues No residents present |
| 6 | County and District Reports District Cllr Flunder reported on items at SMDC. Thank you for the letter for the support of the leisure centre bid. Arts and Cultures and making sure events don't clash, and support for reinstating events. Tourism Strategy will come on board in September. Leisure working group – how the leisure centres will be developed in the coming years, lots of work is going to be carried out in these meetings. Cllr Herdman – No members of the public at the surgeries, PCSO attended. |

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| 7. | <p>June Accounts</p> <p>a) July accounts Unanimously agreed to approve, and payment list available on the web site.</p> <p>b) Bank Reconciliation (previously circulated by email and available on the web site)</p> <p>c) YTD and Budget Scrutiny report circulated.</p> |
| 8 | <p>Clerks report</p> <p>Could the Clerk attend national Society of Local Council Clerks conference - Agreed</p> <p>The Clerk informed the Councilors that due to the temperatures, Martin the Handyman had increased water to the planters and a small extra charge would be incurred.</p> <p>The Clerk reminded the Councillors that there is no August meeting.</p> <p>Chairman Herdman asked the Councillors if they wanted to take Former Chairman Jones – The Councillors asked the Clerk to organise a meal somewhere nice like Upper House.</p> |
| 9 | Correspondence |
| 10. | <p>Update on the Police House project and the discussions from the working party regarding the contracts.</p> <p>Chairman Herdman – explained that the working party had run through the contract and flagged a number of serious issues, these had been sent to the solicitor and we were waiting for a response.</p> |
| 11 | <p>Defibrillator update from Cllr White</p> <p>Cllr White had spoken to West Mids. Ambulance service and swapped the details of maintenance over to Forsbrook Parish Council, she had checked the pads. She had also looked at Dilhorne, Caverswall. The Roebuck needs new pads. Network Railway had installed a Defib on the railway platform. Needs a sign.</p> <p>Cllr White would speak to JR Motors to have it installed there.</p> |
| 12 | <p>Emergency fund for Parishioners, to discuss and decide on a relevant policy.</p> <p>Councillors unanimously agreed not to make a policy and not set a precedent..</p> |
| 13 | <p>Food Bank – To receive information on the possibility of setting up a food bank for the Parish</p> <p>Clerk to do more research.</p> |
| 14 | <p>To discuss and decide a S137 Grant application for DC Caverswall Theatre Company.</p> <p>The S137 amount for 2022 £8.82 per elector there are 4142 electors in the Parish = £36532</p> <p>The Councillors had received the application form via email.</p> <p>The applicants gave a presentation about the theatre company and its aims and aspirations. The company is self-funding and any money raised is put back into the company. Very much a community theatre. All run by volunteers. They are looking for funding towards microphones and equipment such as microphones.</p> |

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| | <p>Cllr Holmes Proposed a donation of £500 Cllr McCreedy seconded. Unanimously agreed.</p> |
| 16 | <p>Planning Cllr Holmes left the meeting. APPLICATION NUMBER SMD/2022/0339 LOCATION 83 Sandown Chapel Street Forsbrook PROPOSED DEVELOPMENT Proposed single storey rear kitchen and family room extension. Decision – No objection</p> <p>APPLICATION NUMBER SMD/2022/0269 LOCATION 218 Uttoxeter Road PROPOSED DEVELOPMENT - Widen driveway access. Decision – No objection</p> <p>APPLICATION NUMBER SMD/2022/0294 LOCATION 56 Bridgwood Road Blythe Bridge PROPOSED DEVELOPMENT - Proposed single storey side and rear extensions Decision – Concerns over privacy.</p> <p>APPLICATION NUMBER SMD/2022/0331 APPLICANT NAME Lloyds News & Booze LOCATION Lloyds Newsagents 217 Uttoxeter Road Blythe Bridge PROPOSED DEVELOPMENT Replacement business signage Decision – No objection</p> <p>APPLICATION NUMBER SMD/2022/0349 APPLICANT NAME Mr & Mrs Bootherstone LOCATION 22 The Hollies Caverswall Road Blythe Bridge Decision. PROPOSED DEVELOPMENT New erection of a residential annex comprising a garage, office, summer house including kitchenette and shower room, and bedroom. Decision – No Objection</p> |
| 17 | <p>Cemetery The Clerk explained that the cemetery needed some tlc, lots of bushes had become very over grown and the paths needed tidying up, benches need repainting and the areas around them tidying. The walls of the cemetery also needed clearing of vegetation. The Chairman and Clerk had met with Martin the Handyman to ask if he had capacity to carry out the work. The Clerk had given him</p> |

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| | <p>a list of jobs and he was going to quote for each job at a time. The Clerk had prioritised the jobs. The first job to be completed was the removal of the green waste at the side of the shed and get the area ready for the installation of biffa type bins for green and non green waste.</p> <p>Cllr White asked if it was possible for Hartleys to come in with a grabber. The Clerk would ask the Handyman to check.</p> <p>The Councillors unanimously agrees to go ahead with any work that needed doing to ensure the cemetery remained neat and tidy.</p> |
| 18 | Environment None |
| 19 | Councillor Updates None |

The meeting closed at 9:00pm