

# FORSBROOK PARISH COUNCIL

07919 911938

clerk@forsbrookparishcouncil.org.uk

[www.forsbrookparishcouncil.org.uk](http://www.forsbrookparishcouncil.org.uk)

Minutes of the meeting held on Monday 15 May 2023 19:30 hours at Blythe Bridge Village Hall

## **Members Present**

Chairman Herdman	Vice Chairman Herdman
Cllr McCready	Cllr Felin
Cllr Holmes	Cllr Bostock

## **In Attendance**

Dawn Plant	PCSO Staples

### **1. To Appoint a Chairman and Vice Chairman**

Cllr McCready proposes Cllr Herdman as Chairman , Seconded by Cllr Felin – Unanimous  
Cllr Holmes proposes Cllr Yates as Vice chairman Seconded by Chairman Herdman

### **2. Apologies for absence**

**Cllr Byatt, Cllr White, Cllr Reid, Cllr Durose**

### **3 & 4 Declarations of Interest & Register of Interests**

<b><u>Item</u></b>	<b><u>Member</u></b>	<b><u>Nature</u></b>
Blythe Bridge Village Hall Committee	Councillor J Felin	Part of the management committee
Planning	Cllr Holmes	Member of SMDC Planning Committee
SMDC	Cllr Herdman	Resident adjacent to local plan site

<b>5.</b>	<b>To consider for accuracy and to approve the minutes of the meeting April 2023</b> Unanimously agreed to approve.
<b>6.</b>	<b>Residents issues</b> No residents present.

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	<p>PCSO Staples was present – Extra patrols for ASB have been successful and ASB has reduced. Shed break ins had risen, however the Police were working on some leads.</p> <p>Resident has reported to Cllr Holmes that young people are climbing up the CCTV pole at the changing rooms, Clerk will investigate anti vandal paint.</p>
7	<p><b>County and District Reports</b> No report from Cllr Ward. Caverswall Road – Pavements, a resident had attended the surgery to complain about the state of the pavements. Clerk will report to SCC. Nothing to report from District Council.</p>
8.	<p><b>May Accounts</b> a) May Accounts for approval Cllr Felin and Cllr Holmes checked and approved the accounts. b) Bank Reconciliation (previously circulated by email and available on the web site) – unanimously agreed to accept</p>
9	<p><b>Clerks report</b> Clarke Kent are starting the improvement to the track.</p>
10	<p><b>To acknowledge and resolve that the following criteria has now been met and Forsbrook Parish Council can adopt General Power of Competence:-</b> <i>At the precise moment that the council resolves that it meets the criteria, the number of councillors elected at the last ordinary election, or at a subsequent by-election, must equal or exceed two thirds of its total number of councillors.- Seats are 13 and Forsbrook Parish Council has 9 elected members.</i> <b>2. A Qualified Clerk</b> <i>The clerk must hold at least one of the sector-specific qualifications and should have completed the relevant training designed as part of the National Training Strategy for local councils.</i>  <i>The recognised sector-specific qualifications are:</i> <i>1. The Certificate in Local Council Administration (CiLCA) awarded by Ascentis</i>  <b>Cllr Holmes proposed Cllr Felin Seconded unanimous to approve</b></p>
11.	<p><b>Welcome to the new Councillors</b></p>
12	<p><b>Co-option Application – to receive and decide on a co-option application received from the new District Councillor Marc Durose</b> <b>Proposer – Cllr Holmes, Seconder Cllr Yates.</b></p>
13	<p><b>Police House project updates</b> The Clerk informed the Councillors that an email had been received detailing extra costs of 13,700. The Clerk needed to clarify this information and would report back. Cllr McCready asked if we could look at the extra space for a community garden.</p>
14	<p><b>Updates on the CCTV</b> No update reported still awaiting for the funding.</p>

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15	<b>Planning</b> No planning
16	<b>Cemetery</b> Issues with the new bins that Martin had sorted and the Councillors thanked him. Clerk to chase the grabber truck situation with Martin the handyman.
17	<b>Environment</b> Cllr Yates – The portable toilet on the green from virgin media. Cllr Yates – Forsbrook sign Clerk will chase this up. Cllr Yates – Signs from Draycott Roundabout to Draycott – Clerk to chase Cllr Williams the portfolio holder at SCC Highways. Cllr Yates – 30mph needs replacement on Cheadle Road down from the cemetery. Cllr Yates – pot hole on Elmwood Drive has been repaired in a sub-standard way. Cllr Yates – Bench needs putting back at the Elmwood Drive. Cllr Yates – Who cuts the trees over the railway line. Chairman Herdman asked the Clerk to order picnic bench one steel two wooden. Cllr McCready – notice board on the recreation ground and a wall mounted one for the cemetery. Cllr McCready – can we price up the track from the Doctors to the Jubilee Gardens. The Clerk will get a price and email round. Cllr McCready – Definitive Path at the back of the Oatcake shop needs improvement, Clerk to speak to PROW about the surface. Cllr McCready – Railway – reduced service has now been communicated that it may be permanent. Clerk to Email the consultation response with an objection to the proposals. Cllr McCready grid opposite the Village Hall banging on the highway. Cllr Holmes – Clerk to email Arne about the brook in Blythe Bridge with the flood risk team at SCC. Chairman Herdman – Clerk to get a quote for the height barrier and park pale fencing for the recreation ground with double openings. Include in the quote for the bollards at the cemetery. Cllr Holmes – Can the Clerk chase up the missing baby seat on the swings.
18	<b>Councillor Updates</b> Items for the next agenda – Add Recreation Ground to the agenda as a permanent item. <b>Cllr Holmes</b> – gave an update on what three words and 999i

Meeting closed 8:50